

**NRDS Content Working Group
Tuesday February 23, 2016
Meeting Minutes**

Agenda Topics

NRDS Recap – Neesha Desai provided a high level NRDS Project Update

NRDS Content Review Process

Process

- Tina Taylor walked through the current NRDS Content Review Process and reminded all reviewers that the comments/thoughts need to represent the whole organization, not just personal requests.
 - Start date will be tomorrow, Feb 24th, 2016
 - End date will be March 8th, 2016

Review

- Gwen Deen provided an overview of the changes and modifications for the group. She noted to take specific care to review the “new definition” items and provided a comments column for the organization to provide any additional comments or feedback about the CDE.
- The members all agreed to review the spreadsheet offline and provide their feedback/comments to Neesha Desai within the allotted timeframe (by March 8th, 2016).

Discussion

- Shauna: The only thing that impacts Rave is the question text after?
 - Gwen: Correct, but it is important that we get them defined appropriately.
- Shauna: Once this preview process happens, how will we implement this in the future?
 - Neesha: Once the group has provided feedback, we will send it to CTSU, and then they will send it back to us.

Next Steps

- Next meeting is scheduled for March 1 @ 4:00 pm (ET)

Attendance:

Name	Affiliation
Kristina Laumann	Alliance
Shauna Hillman	Alliance
Wendy Wong	COG
Ginger Riley	CTSU
Ravi Rajaram	CTSU
Judi Manola	ECOG
Melinda Flood	ECOG
Miriam LaLiberte	ECOG
Carol Chami	ECOG
Christina Warmington	Essex Management
Neesha Desai	Essex Management
Andrea Denicoff	NCI
Dianne Reeves	NCI
Vanita Patel	NRG
Gwen Deen	SAIC
Janice Knable	SAIC
Tina Taylor	SAIC
Angela Smith	SWOG
Cathy Rankin	SWOG