

## NRDS Policy and Governance Working Group

Monday May 23, 2016

Meeting Minutes

### Agenda Topics

**Project Update** – Neesha Desai provided a review of the last meeting and discussed our goals for today (Compliance Criteria and FAQs).

**Compliance Criteria Review** – Neesha Desai reviewed the current Purpose and Criteria for the Compliance Criteria (Neesha provided changes during the meeting)

- Group agreed to remove the 3<sup>rd</sup> bullet wording to and replace it with: Changes to the NRDS Approved Permissible Values (User Data String) and Question Text / Alternates (Field Labels) cannot be made unless a formal exemption has been approved (and moved to the bottom)
- Group agreed to change the 4<sup>th</sup> bullet wording to: All Common Data Elements that are required for the form are included in the ALS for the form

### Frequently Asked Questions

- Group requested to include the Rave Terms in parenthesis
- The group worked on the verbiage for this slide as well and Neesha Desai provided the updates to the slide during the meeting

**The group agreed the overall components seem very comprehensive**

### Next Steps

- Neesha will collect the components and add to a Word Document for the group to review.

### Attendance:

Name	Affiliation
Kristina Laumann	Alliance
Rodney Sutter	CRAB
Mike Montello	CTEP
Judi Manola	ECOG-ACRIN
Janice Knable	NCI
Christina Warmington	NCI - Essex Management
Neesha Desai	NCI - Essex Management
Gwen Deen	NCI - SAIC
Tina Taylor	NCI - SAIC
Jennifer Thomas	NRG
Angela Smith	SWOG
Diana Vulih	Theradex