

Network Rave Data Standards (NRDS) Training and Communication Kick-Off Meeting

Holly Massett and Ginger Riley
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Agenda

- Introductions
- Purpose
- Goals
- Deliverables
- Logistics
- NRDS Working Groups
- Next Steps

Training/Communication Working Group Members

Organization	Representative
ECOG-ACRIN	Mary Vienneau
NRG	Vanita Patel
NRG	Amy Krystkiewicz
Theradex	Pam Rapoport
Theradex	Diana Vulih
COG	Smita Subramanian
COG	Thalia Beeles
SWOG	Cathy Rankin
Westat	Ginger Riley*
NCI	Holly Massett*
NCI	Mike Montello
NCI	Dianne Reeves
NCI	Mary Cooper
NCI	Neesha Desai

Why this working group?

- Critical to communicate out to the end-users the “big picture” and expectations around the processes and timeline
- Provide mechanisms (tbd) for two-way feedback from end-users
- Ensure that the changes are manageable by the end-users

Training/Communication Working Group Goals

1. Define the requirements and key components of a training plan for NCTN/ETCTN
 - Training for implementation of the 1st set of identified CDEs in Rave
2. Define the roles and responsibilities of NRDS Committee project participants in the review, approval and dissemination of information about key project processes, events, documents and milestones

Training/Communication Working Group

Deliverables

- Develop a training plan for the 1st set of CDEs in Rave that includes
 - Goals of the training sessions
 - Training session structure/layout
 - Roles and responsibilities of who is providing the training
 - Roles and responsibilities of who is required to do the training
 - Timelines/coordination for each Network Group
- Develop a communication plan for the NRDS Project that defines the following
 - Roles and responsibilities of each project participant
 - Communication and outreach strategies during and after implementation
 - Develop a FAQ document for the implementation of the identified CDEs in Rave
 - Electronic implementation guide (IG)
 - Assumptions/critical considerations for integrations

Training/Communication Working Group Logistics

- Teleconferences will be held every other week
- Next meeting is TBD
- Holly Massett and Ginger Riley will co-lead the working group activities
- Neesha Desai, CRF Project Manager, will provide project management support to complete the project
- Mary Cooper, WG Curator, will provide support in curation activities
- All documentation will be posted on the [NRDS Training and Communication Wiki](#)

Training/Communication Working Group Wiki

- Access to wiki
 - <https://wiki.nci.nih.gov/display/NNRDSC/Training+and+Communication+Working+Group>
- Purpose
 - Provide a centralized place to manage and document Content WG activity
 - Working group lead contact and meeting information
 - Calendar of meetings
 - Working group project documentation
 - Working group rosters
- Neesha Desai will manage and maintain the wiki site

NRDS Membership / Expectations

- Working Group Expectations
 - Each member represents an organization
 - Meet goals and deliverables of the workgroup
 - Value the input from each attendee
 - Maintain an energetic and courteous environment
 - Active participation
 - Advance notification of meeting absence
 - Achieve consensus at each decision point

Next Steps

- Begin identifying key communication strategies
- Identify a NCTN/ETCTN co-lead for the NRDS Committee
- Identify a recurring meeting time

Other NRDS Working Groups

- Content Working Group
 - Define a process to identify and prioritize the content that will be reviewed in the NRDS Content WG.
 - Consensus building will be used to reach agreement on content areas.
 - Identify the first set of CDEs for use in Rave by NCTN and ETCTN

Other NRDS Working Groups

- Policy and Governance Working Group Goals
 - Identify requirements to guide decisions on the adoption and usage of the standardized CDEs by NCTN and ETCTN.
 - Define an interim policy on the usage of the set of standardized CDEs
 - This policy will be completed in an iterative approach
 - Establish principles, responsibilities and requirements for development, maintenance and implementation of standards governance policies within NTCTN and ETCTN
 - Identify a process for divergence (the exception not the rule)
 - Establish compliance methodology for the use of the CDEs in Rave within NTCTN and ETCTN

Reference Information / Questions

- Co-Lead
 - Holly Massett
 - massetth@mail.nih.gov
- Co-Lead
 - Ginger Riley, Senior Study Director, Westat
 - GingerRiley@westat.com
- Project Management Support
 - Neesha Desai, PMP, Project Manager, NCI CBIIT
 - Neesha.Desai@nih.gov

How is this different from other CDE activities?

caDSR/CRF Roadmap

- Audience:
 - Entire NCI research community
- CDMS:
 - Agnostic
- Emphasis (caDSR):
 - Repository (vs. standards)
- Leadership:
 - NCI led
- Development:
 - 'Theoretical exercise'
- Implementation Plan
 - Loosely defined

NRDS

- Audience:
 - NCTN, ETCTN & NCORP (step 2)
- CDMS:
 - Rave first
- Emphasis
 - Standardization
- Leadership:
 - NCI/Network co-led
- Development:
 - Practical use
- Implementation Plan
 - Comprehensive