

EVS Focus Meeting Minutes - 21 January 2015

Attendees

Name	Role

Action Items

#	Assigned	Description	Date Identified	Due Date	Date Completed	Status
	Mayo/Jason	We have run into multiple issues where the performance on the DEV tier has been a problem due to Mayo not being able to replicate the slow points due to the drastic difference in DEV resources. We discuss this with the systems team and they requested us to put in a DRT ticket that provides the specs to match the Mayo DEV server.	08/30/13		7/16/2014	A new development server has been procured and is currently being setup. This AI will be closed.

Progress

Area of Interest	Details
LexEVS 6.3	Setting up environment for 6.3 development
Report Writer	Making progress on the deployment. Still troubleshooting some database connection issues.
Term Browser	Prepared a patch to fix the caching of a the default terminology selection on the terminology search page. Currently on Prod waiting for the updates to the DNS to go live.
Meta Download Validation App	
Term Suggestion Form	The production firewall exception has been approved by the ISSO and is in place. Planning on going live with the 2.4 release early next week.
NCIm Browser	The production firewall exception has been approved by the ISSO and is in place. Planning on going live with the 2.5 release early next week.

JIRA Issues

Issue Number	Description	Status
NCITERM-641	User session is mixed up on Tomcat.	Completed.

Schedule Changes

#	Description	Due Date	Resources	Notes	Risks	Mitigation

Planned Activities

Area of Interest	Details
Term Browser 2.6 Release	Continue review fixes and deployment.
NCIm Browser 2.5 Release	Deployment to the DEV tier.
Report Writer	Develop Project plan for 2.1 release.
Term Browser 2.5 Release	Deployment to the Stage tier.
Term Form 2.4 Release	Deployment to the DEV tier.

Risks, Issues, Dependencies

Risks

#	Opened Date	Due Date	Description	Likelihood (H, M, L)	Impact	Assigned	Status	Mitigation Strategy
	04/10/14		Deployments have been taking long periods of time. There is a lot of overhead getting through the iters	H	H		Speaking with members of the QA team to find ways to streamline the testing /deployment process	Finding ways to better integrate the development and QA team. Spoke to EVS Tools TPM requesting the correct communication channels.

Issues

#	Opened Date	Description	Impact	Assigned	Status
	7/17/2014	Deployment of software, even small upgrades, have been a lengthy process.	This especially affects smaller releases in which there are security or bug fixes.		The Agile practices migration have been put on hold for now.
	09/10/2014	Getting the environment in place for the Mayo trip to NCI.	Need to get each of the environment (DEV,QA,Stage) in place before the Mayo trip on September 22nd. We are currently one week behind. The impact is that the Mayo developer will be onsite to work on the deployments and the tiers will not be in place.		Currently we only have the DEV environment setup for the LexEVS API->

Dependencies

Opened Date	Description	Assigned