## Adding a file

To add results in the form of supporting documents, such as a graphic, spreadsheet or images to a characterization

- 1. In the Finding section, next to Files, click Add.
- 2. Upload, browse, and select the file or enter the file's URL where the document is located.
- Complete the following.
  a. Select the **File Type** (required), Document, Graph, Image, Movie, or Spreadsheet.
  - b. Enter the File Title (required).
  - c. Specify **Keywords** to associate with the file
  - d. Enter a **Description** of additional information of the file.
- 4. Click Submit to add the file(s) to the sample.



You can add as many files as you wish.