

# Team Meeting Notes and Agenda 4-19-2010

<b>Time</b>	9:00 - 10:00 AM
<b>Date</b>	04/19/2010
<b>Location</b>	telecon

Lead: Denise Warzel

Moderator/Facilitator: Beate Mahious

## Attendees

Team Member	Organization
Denise Warzel	NCI CBIIT
Beate Mahious	SemanticBits
Joshua Phillips	SemanticBits
Rick Kiefer	Mayo Clinic
Patrick McConnell	SemanticBits
Alan Blair	SemanticBits
Baris Suzek	Georgetown
Shantanu Deshpande	Persistent
Zoran Milosevic	Deontik
Tom Digre	SemanticBits

## Apologies

None

## Meeting Agenda

1. Update on ISO 11179 (Joshua 5 min)
2. Update on caEHR (Denise 5min)
3. Simple User Stories (50 min)
  - 3.a. Presentation to leadership
  - 3.b. Preparation for software developers

## Meeting Minutes

### 1.Update on ISO 11179

Our basic technical approach remains unchanged. ISO 11179 is not part of our requirements.

Q: Is "value domain" a 11179 term?

A: Yes, it is, but we can still use it as a domain for a particular property.

### 2.Update on caEHR

Dave Hau has been assigned with ca EHR (= cancer Electronic Health Record). This week we will find out more about it and whether or not there might be another analyst involved on the caEHR side, or whether one of our analysts will take on the caEHR use cases.

### 3.Simple User Stories

We reviewed and discussed the following two pages:

- Patrick's simple user stories : [User Story Drafts](#)
- Rick's matrix with list of user stories and what functional profiles they address: [Semantic Infrastructure Services User Story Matrix](#)

The idea is that user story titles from the second link will link to user stories in format as displayed in the first link.

Each user story has three parts to it: Domain Description, Technical Description, and Cross Reference.

User stories need to be reviewed and if possible further consolidated to come up with the shortest list of use cases which will cover all of Initiative 1 requirements. Those will be presented to leadership and then entered into the matrix by Alan Blair (Second link above) with an "x" in the appropriate column of functional profile that is addressed in the user stories.

Baris will take on the domain description for workflow/ pipeline.

For traceability each user story has a list of links to requirements from the master list in its "cross reference" section.

### 3.a.Presentation to leadership

The domain stories are fit for presentation to members of CBIIT leadership.

### 3.b.Preparation for software developers

The matrix is for internal use of the team to easily keep track of which user story covers with functional profile.

## Action Items

Name Responsible	Action Item	Date Due	Notes
Bea	send list of analysts and what teams they are in to Denise	4/19/2010	done
Bea	create project plan for presentation at meeting May 4-6 and send to Denise	4/23/2010	—
Denise	read through and give feedback on user stories <a href="#">User Story Drafts</a>	4/26/2010	—
Baris	write domain description for workflow / pipeline	4/21/2010	—
Bea	assign "ICRi WG Use Case Scenarios" to Baris in master list	4/19/2010	done
Denise	update "activities" column in master list	5/3/2010	—
Alan	after consolidation and review of all user stories, place the titles into matrix and place "x" in the appropriate column of functional profile that is addressed in the user stories.	5/3/2010	—