LexEVS Meeting Minutes - 2015.02.04

Attendees

Name	Role	Present
Wright, Larry	NIH/NCI	x
Fragoso, Gilberto	NIH/NCI	x
De Coronado, Sherri	NIH/NCI	x
Safran, Tracy	NIH/NCI	x
Ong, Kim L	IS	x
Lucas, Jason R	IS	x
Bauer, Scott	Mayo	x
Stancl, Craig	Mayo	x
Endle, Cory	Mayo	x
Peterson, Kevin	Mayo	x
Wynne, Robert	NIH/NCI	x
Tran, Tin	NIH/NCI [C]	x
Carlsen, Brian	(NIH/NCI) [C]	
Wong, Joanne		
Kuntipuram, Kumar		x
Liu, Sichen		

Action Items

#	Assigned	Description	Date Identified	Due Date	Date Completed	Status
64	Scott	To follow up on URI's on OWL2 with Harold.				on hold
164	Cory	Cory to add implementation to CTS2 implementations page.	2014.04.30			on hold
185	Gilberto	Create Jira for OWL 2 Annotation issue in the API.	2014.05.28			on hold
197	Scott	Do a gap analysis on what the URI_Resolver logs and what NCI would like to know from these logs	2014.6.18			on hold
200	Larry/Sherry	Query current LexEVS users about use of SOAP, REST or QBE services in the legacy caCORE api's	2014.6.18			on hold
207	Cory	Write issue against CTS2 OMG regarding the ability to return INACTIVE concepts only.	2014.07.30			on hold
210	Larry/Gilberto	Determine if there is a need to meet with the CTRP	2014.07.30			on hold
212	Larry	Include LexGrid XML Export as part of the 5.1 retirement notice.	2014.07.30			on hold
224	Scott	URI Resolver - Provide overview of how to access the URI Resolver	2014.09.03			on hold
225	Scott	URI Resolver - Look at TLAMP and VSAC service to determine usage of URI Resolver	2014.09.03			on hold
244	Craig	Plan meeting with Tracy to discuss collaborative LexEVS development process	2014.12.03			open
246	Cory	Investigate if possible to use Apache as a proxy for NodeJS (if an issue with security appscan)	2014.12.10			on hold
261	Cory	Install Node.js on informatics and host the 6.2 CTS2 API documentation on Informatics.	2015.01.21			done
262	Mayo Team	Discuss Automated Testing/Deployment strategy	2015.01.28			open
263	Craig	Work with Larry to set up meeting for Automated Testing/Deployment strategy	2015.01.28			open
264	Rob	Update download links once code on NCIP Channel	2015.01.28			open
265	Cory	Respond to APPSCAN issues for CTS2 API documentation on Protege server.	2015.01.28			open
266	Cory	Update the CTS2 API page to include location of hosted documentation (only show IP address) and call out the CTS2 API URL.	2015.01.28			done

Progress

Immediate Priorities and Problems (Mayo Team)	Scott:
	
	- Deploying 6.3 to DEV
	- Tree Updates - resolving issue with Kim
	  - Posted files to sftp (lexbig jar and war) to be tested by Kim.
	  - Can send client zip if necessary
	  - NPO loader is loading correctly.
	- OWL discussions with Kevin.
	
	Cory:
	
	  - Agile Planning
	    - Configuring JIRA
	    - Created all artifacts in JIRA
	  - 6.3 and 6.4 documentation
	    - Created structure and documents.
	  - 6.2 announcement
	    - Updates to documentation from Larry.
	  - 6.2 documentation API
	    - Updated to use a new public server.
	    - Published URL is better.
	    - Need to update permissions on the Protege server.
	    - Heroku hosting site.
	
	Kevin:
	
	- OWL2
	  - Reviewing the spreadsheet from Gilberto.
	  - 100+ issues in spreadsheet.
	  - Need to write testcases to capture each related issue.
	  - Time to be spent on testing and regression testing.
	  - There are some common issues, but not absolutely sure that is the case for all.
	
	Craig:
	
	- Agile
	- 6.3 docs
	- 6.4 docs
	- Closed 6.2 release
	- Cleaned up previous versions on Jira

Lucene Project Methodology	- JIRA will be used to track all Agile artifacts.
	- - Jira **Versions** - Phases of the project
	    - Jira **Epics** - Describes a larger issue or feature to be implemented
	    - Jia Issues - **Stories** which describe the issue or feature to be implemented
	      - Jira Sub-Tasks - **Tasks** which represent the work to be completed
	- Sprints will be used to iteratively develop the stories. (1 to 2 week Sprints)
	- - Will be focused on what is agreed upon in each Sprint Planning Meeting.
	    - If a new issue or question comes up for the team, **it will be put into the backlog (Jira item created) and will only be considered during the next Sprint planning meeting for inclusion in the next Sprint.**
	    - Consulting time can be included in the Sprint, but will reduce the effort possible by the team.
	- Scrum meeting flow:
	
	blocked URL
	
	- Retrospective and sprint planning day before sprint starts.
	- - Suggest Sprint starts on Wednesday
	    - Sprint and Retrospective planning on Tuesday
	    - Wednesday NCI meeting - Demo and Sprint overview OR Backlog Refinement
	
	http://scrummethodology.com/
	http://scrumreferencecard.com/scrum-reference-card/
	
	- Project Roadmap and Agile Reports will be used to report progress.
	- Cannot start Lucene work until 6.3 tasks are complete.

Tree Evaluation – Feedback	Nothing to report (see above)
Doc API Update	https://lexevscts2.herokuapp.com/cts2 Server configured and linked in the announcement.
6.3 Documentation	LexEVS Project Documents - Include a note on the 6.3 and 6.4 that 6.3 is an internal release only.
Installer requirements Discussion	Scott reviewed what is available for installers. The installer izpack is still most popular (based on review). Another option is a configured VM that a user could use to get up and running quickly. VM might not work for all. Would be good option for someone that need to quickly look at and evaluate. Not necessary lack of skills, but immediate need. Need to wait - on demand from others. Minimally provide more build documentation.
CI Discussion	See above.
Lucene Searches on special characters.	Searching of special characters and it seemed that it was translated to ascii characters. There aren't existing tests for such characters, so not guaranteed to work today.

JIRA Issues

Recent LexEVS Related Issues (within last week)

key	summary	type	created	updated	due	assignee	reporter	priority	status	resolution

> ⚠ Jira project doesn't exist or you don't have permission to view it.
>
> View these issues in Jira

Recent CTS2 Service Related Issues (within last week)

key	summary	type	created	updated	due	assignee	reporter	priority	status	resolution

> ⚠ Jira project doesn't exist or you don't have permission to view it.
>
> View these issues in Jira

6.3 LexEVS Related Issues

key	summary	type	created	updated	due	assignee	reporter	priority	status	resolution

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6.3 CTS2 Service Related Issues

key	summary	type	created	updated	due	assignee	reporter	priority	status	resolution

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Project Plan Changes

#	Description	Due Date	Resources	Notes	Risks	Mitigation
	None					

Planned Activities

Area of Interest	Details

Risks, Issues, Dependencies
Risks

#	Opened Date	Due Date	Description	Likelihood (H, M, L)	Impact	Assigned	Status	Mitigation Strategy

Issues

#	Opened Date	Description	Impact	Assigned	Status

Dependencies

Opened Date	Description	Assigned