# Inserting Special Characters

Special characters not found on your keyboard may be copied and pasted from the Windows Character Map.  How you bring up the Character Map depends on whether you are accessing Protege from your local desktop, or through Remote Apps.

1) If from your local:

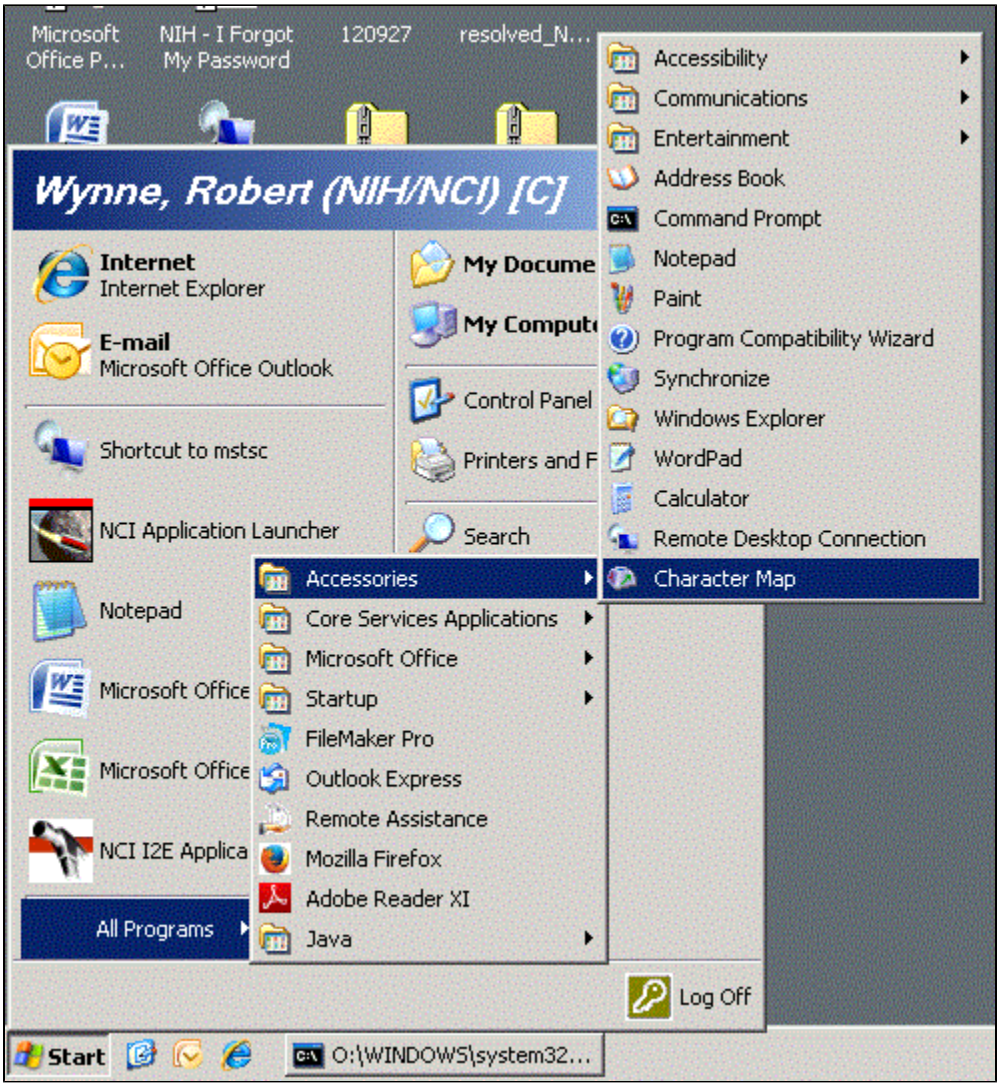
a) Select the Windows (or Start) button from your taskbar, and **search for "character map"** (in bottom text box)

b) **Open** the Character Map

***or***

If on Remote Apps:

a) Select the Start button, navigate to All Programs->Accessories->**Choose Character Map**

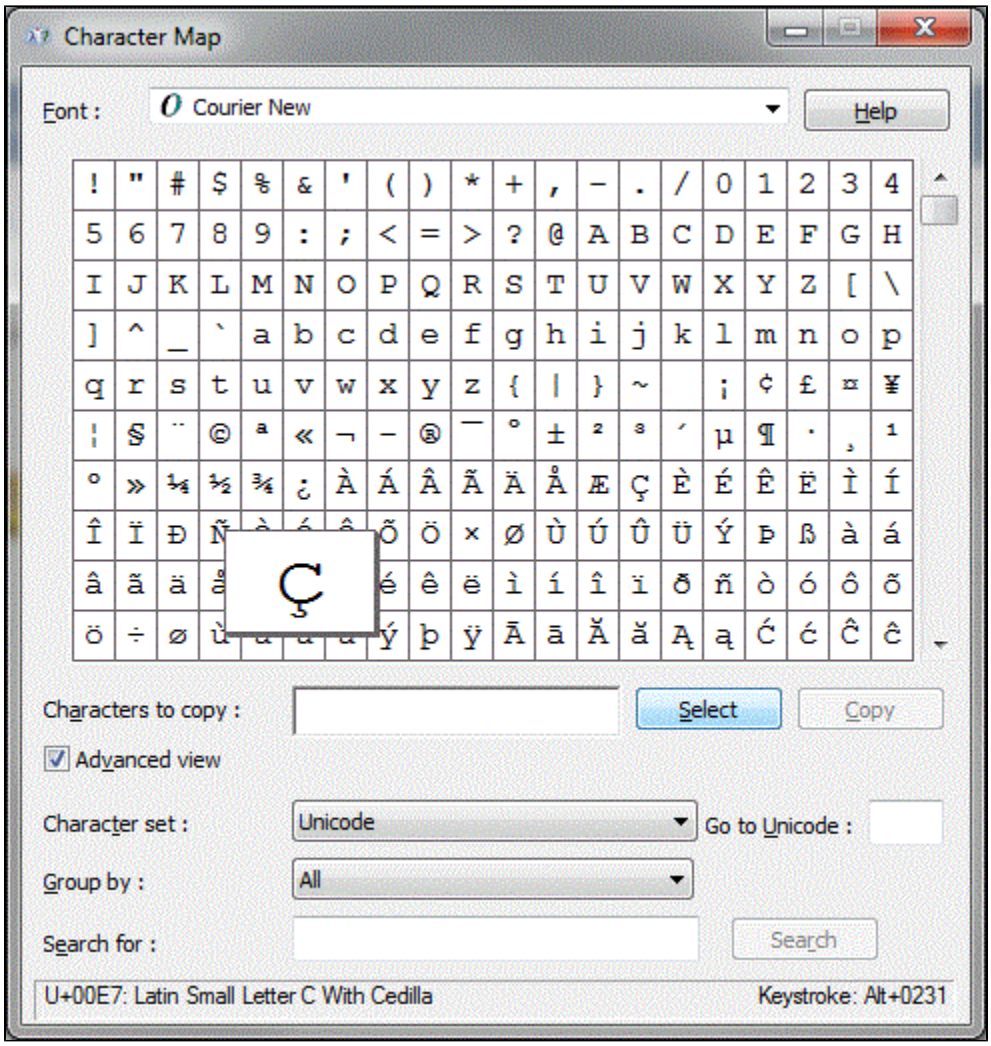



2) The 'Advanced view' check box **should be selected**, and the 'Character set' should be set to **Unicode**

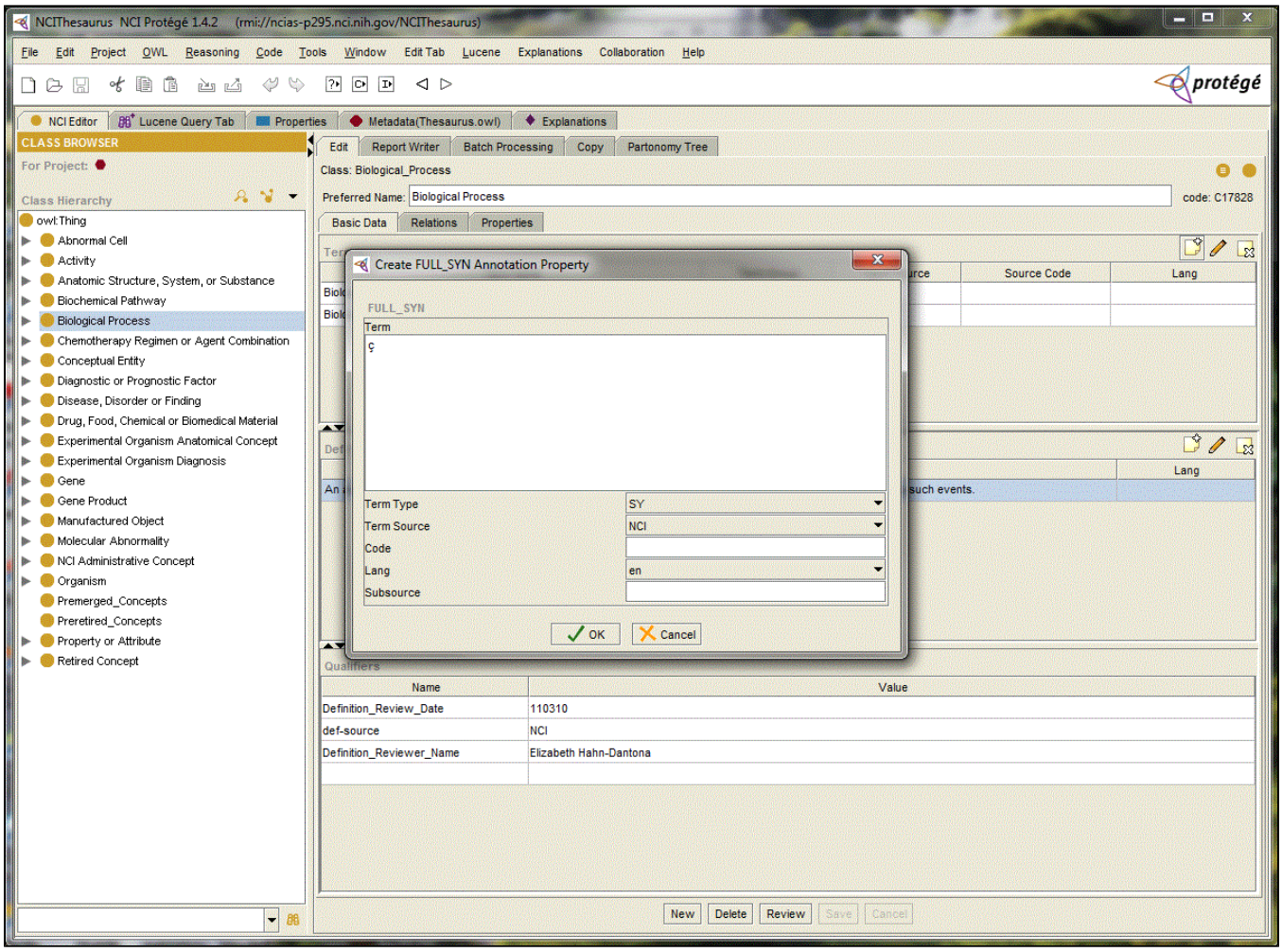
3) **Find a font** that has your special character (Courier New is a good selection)

4) Scroll to find your character, click the character, and then click **Select**

5) Click the **Copy** button. Your special character is now in the clipboard.




6) **Paste** your character from the clipboard into your Protege client **(Ctrl+V)**.


NCIThesaurus NCI Protégé 1.4.2 (rmi://ncias-p295.nci.nih.gov/NCIThesaurus)
File Edit Project OWL Reasoning Code Tools Window Edit Tab Lucene Explanations Collaboration Help
protégé
NCI Editor
Lucene Query Tab
Properties
Metadata(Thesaurus.owl)
Explanations
CLASS BROWSER
For Project:
Class Hierarchy
owl:Thing
Abnormal Cell
Activity
Anatomic Structure, System, or Substance
Biochemical Pathway
Biological Process
Chemotherapy Regimen or Agent Combination
Conceptual Entity
Diagnostic or Prognostic Factor
Disease, Disorder or Finding
Drug, Food, Chemical or Biomedical Material
Experimental Organism Anatomical Concept
Experimental Organism Diagnosis
Gene
Gene Product
Manufactured Object
Molecular Abnormality
NCI Administrative Concept
Organism
Premerged_Concepts
Preretired_Concepts
Property or Attribute
Retired Concept
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Report Writer
Batch Processing
Copy
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