

Week Ending 08/07/2015

Attendance

Name	Role	Organization	Present (Y/N)
Kumar Kuntipuram	TPM	Leidos	
Sherri De Coronado	GS	CBIIT	
Gilberto Fragoso	SME	CBIIT	
Bob Dionne	Subcontract PM	Dionne Associates	
Reza	QA	Leidos	

Action Items

Create Project Plan

#	Assigned	Description	Date Identified	Due Date	Date Completed	Comments	Status
1	Gilberto	Provide funding information for QA and TPM for support until December 2015	6/22/2015			7/15/2015: Kumar Provided budget needed for TPM and QA support 7/27/2015: Will set up a meeting with Gilberto to go over TPM tasks	In Progress
2							

Progress

Area of Interest	Details
Wiki	Updated Project Status Wiki
Dev	Protégé 1.5 JIRA items completed.
QA	Protégé 1.5 testing completed and report submitted
Protégé 5	Initial tasks continuing

JIRA Issues

Issue Number	Description	Status

Project Plan Changes

#	Description	Due Date	Resources	Notes	Risks	Mitigation

Planned Activities

Area of Interest	Details
QA	Start scripts for Protégé 1.5.1

Dev	Complete Protégé 1.5.1 development
Protégé 1.5	Start stage deployment and testing

Risks, Issues, Dependencies

[Risks, Issues & Dependencies](#)