

Week Ending 08/14/2015

Attendance

Name	Role	Organization	Present (Y/N)
Kumar Kuntipuram	TPM	Leidos	
Sherri De Coronado	GS	CBIIT	
Gilberto Fragoso	SME	CBIIT	
Bob Dionne	Subcontract PM	Dionne Associates	
Reza	QA	Leidos	

Action Items

Create Project Plan

#	Assigned	Description	Date Identified	Due Date	Date Completed	Comments	Status
1	Gilberto	Provide funding information for QA and TPM for support until December 2015	6/22/2015			7/15/2015: Kumar Provided budget needed for TPM and QA support 7/27/2015: Will set up a meeting with Gilberto to go over TPM tasks	In Progress
2	Gilberto	Approve Protégé 1.5 test results	8/7/2015				In Progress
3	Bob Dionne	Finalize JIRA items for Protégé 1.5.1	8/7/2015				Open

Progress

Area of Interest	Details
Wiki	Updated Project Status Wiki
Dev	Protégé 1.5 JIRA items completed.
QA	Protégé 1.5 testing completed and report submitted
Protégé 5	Initial tasks continuing

JIRA Issues

Issue Number	Description	Status

Project Plan Changes

#	Description	Due Date	Resources	Notes	Risks	Mitigation

Planned Activities

Area of Interest	Details
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QA	Start scripts for Protégé 1.5.1
Dev	Complete Protégé 1.5.1 development
Protégé 1.5	Start stage deployment and testing

Risks, Issues, Dependencies

[Risks, Issues & Dependencies](#)