

# Week Ending 11/20/2015

## Attendance

Name	Role	Organization	Present (Y/N)
Kumar Kuntipuram	TPM	Leidos	
Sherri De Coronado	GS	CBIIT	
Gilberto Fragoso	SME	CBIIT	
Bob Dionne	Subcontract PM	Dionne Associates	
Reza	QA	Leidos	

## Action Items

### Create Project Plan

#	Assigned	Description	Date Identified	Due Date	Date Completed	Comments	Status
1	Gilberto	Provide funding information for QA and TPM for support until December 2015	6/22/2015		10/28/2015	7/15/2015: Kumar Provided budget needed for TPM and QA support  7/27/2015: Will set up a meeting with Gilberto to go over TPM tasks  8/14/2015: Scheduled meeting for 8/21/2015 to discuss TPM roles and responsibilities  11/18/2015: Provided necessary numbers and project has been funded.	Closed
2	Reza	Complete Protégé 1.5.1 test scripts	9/28/2015	10/16/2015	10/16/2015	10/8/2015: Started writing testing scripts	Closed
3	Kumar	Put in a mod to extend project past December 2015 until September 2016	10/1/2015	11/20/2015	11/18/2015	11/18/2015: Submitted the mod and has been approved.	Closed

## Progress

Area of Interest	Details
Wiki	Updated Project Status Wiki
Protégé 5	Initial tasks continuing
Protégé 1.5.1	Deployed to production

## JIRA Issues

Issue Number	Description	Status

## Project Plan Changes

#	Description	Due Date	Resources	Notes	Risks	Mitigation

## Planned Activities

Area of Interest	Details
QA	Work with Dev to automate Protégé 5.0 testing. Also figure out Continuous integration
Dev	Continue Protégé 5.0 development

## Risks, Issues, Dependencies

[Risks, Issues & Dependencies](#)