


Milestone Definitions - Include v4.4

The following table lists processing milestones and their definitions.

Milestone	Definition
Submission Received Date	Date the trial was successfully submitted via the NCI CTRP Registration Site
Submission Acceptance Date	Date the document specialist accepted the trial submission for validation
Submission Rejection Date	Date the document specialist rejected the trial submission during validation
Administrative Processing Start Date	Date of initial abstraction of administrative details
Administrative Processing Completed Date	Date the abstraction of administrative details was completed
Scientific Processing Start Date	Date of initial abstraction of the scientific details
Scientific Processing Completed Date	Date the abstraction of scientific details was completed
Ready for Administrative QC Date	Date the trial abstraction of administrative data was completed and available for Quality Control (QC) of the administrative data
Ready for Scientific QC Date	Date the trial abstraction of scientific data was completed and available for Quality Control (QC) of the scientific data
Administrative QC Start Date	Date of initial QC of administrative data
Scientific QC Start Date	Date of initial QC of scientific data
Administrative QC Start Date	Date of initial QC of the administrative data
Scientific QC Start Date	Date of initial QC of the scientific data
Administrative QC Completed Date	Date that QC of the administrative data was completed
Scientific QC Completed Date	Date that QC of the scientific data was completed
Ready for Trial Summary Report Date	Date the abstraction was completed. The system adds this milestone automatically.
Trial Summary Report Date	<p>Date the Trial Summary Report was sent to the principal investigator or trial submitter. The system adds this milestone automatically.</p> <div>  Special treatment of TSRs for Abbreviated Trials The system does not send Trial Summary Reports for <i>Abbreviated</i> Trials. You can download the TSRs for these trials from the Trial Related Documents page as needed. </div>

Submitter Trial Summary Report Feedback Date	Date input was received by a document specialist from a principal investigator or trial submitter regarding data contained on the Trial Summary Report
Initial Abstraction Verified Date	<p>Date the document specialist recorded that the abstracted data was verified upon receipt of the submitter's TSR feedback. Equal to the TSR Sent Date plus six business days if the most current processing status is Abstracted. TSR feedback is due within five business days following the TSR Sent Date. The Initial Abstraction Verified Date can be later if no feedback is received.</p> <p>(A business day is any weekday that is not a Federal holiday. For a list of Federal holidays, refer to the U.S. Office of Personnel Management's list of Federal Holidays.)</p>
On-going Abstraction Verified Date	Date the document specialist recorded that abstracted data was verified, following a post-verified status when there has been an abstraction update or a delay in the submitter's feedback
Late Rejection Date	Date the document specialist rejected the trial submission at any time after initial trial acceptance ¹
Submission Terminated Date	Date the document specialist stopped the trial submission process
Submission Reactivated Date	Date the document specialist resumed the trial submission process

1. The Late Rejection Date applies to both original and amendment submissions.