Registration Site Administration v4.4

This page tree provides instructions for Site Administrators. A Site Administrator is a user with administrative privileges who is responsible for:

- Assigning Site Administrator status to other users in the organization
- Reviewing and updating user access to trials associated with the organization
- Authorizing users to submit subject accrual data for trials that have been fully abstracted and verified
- Adding participating sites to Abbreviated trials
- Managing the set of program codes and program code assignments for the organization family
- Managing targeted accrual, the total number of participants expected to accrue at all of the sites within your organization family participating on a study.

This page tree introduces you to site administration management and provides instructions for these tasks.

Each organization registered in the CTRP system can have more than one site administrator. You can request primary site administration authority from the CTRO. For instructions, refer to Requesting Organization Admin Rights.