Importing Disease or Condition Terms - Include v4.4

If the disease/condition term does not yet exist in the CTRP database, you can import the term directly from the NCIt database.

> ✅ **You can request terms that are not in the NCIt**
>
> If EVS has not published the term you are searching for, you can request that they create a new term. See Requesting New Disease/Condition Terms.

How to Import Disease/Condition Terms

1. On the menu, click **Manage NCIt Terms**.
   The Manage NCIt Terms page displays a menu for managing disease terms.

Manage NCIt Disease Terms ▽
Enter Term Information
Import/Sync Term with NCIt
EVS New Term Request Form

2. Click **Manage NCIt Disease Terms > Import/Sync Term with NCIt.**
   The Import New Disease/Condition from NCIt page appears.

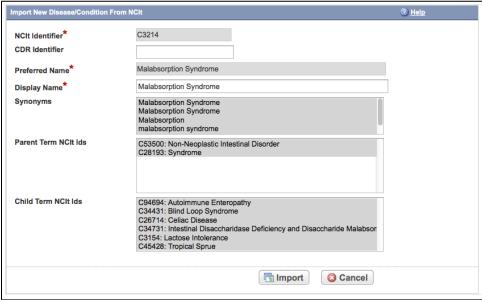   **Import New Disease/Condiion From NCIt**

   Please enter the NCIt identifier and Click lookup to search a term for import

   NCIt Identifier *   [   ]   🔍 Look Up

3. Enter the term's NCIt identifier code, and then click **Look Up**.

   > ✅ **Use the NCI Thesaurus to find the term identifier**
   >
   > If you do not know the term's NCIt code, you can search for it in the NCIt at http://ncit.nci.nih.gov/.

   The Import New Disease/Condition From NCIt page is pre-populated with the NCIt identifier, Preferred and Display names, synonyms, and parent /child terms.

   Import New Disease/Condition From NCIt   ❓ Help

NCIt Identifier*	C3214
CDR Identifier	[ ]
Preferred Name*	Malabsorption Syndrome
Display Name*	Malabsorption Syndrome
Synonyms	Malabsorption Syndrome Malabsorption Syndrome Malabsorption malabsorption syndrome
Parent Term NCIt Ids	C53500: Non-Neoplastic Intestinal Disorder C28193: Syndrome
Child Term NCIt Ids	C94694: Autoimmune Enteropathy C34431: Blind Loop Syndrome C26714: Celiac Disease C34731: Intestinal Disaccharidase Deficiency and Disaccharide Malabsor C3154: Lactose Intolerance C45428: Tropical Sprue

   🔲 Import   ❌ Cancel

4. To change the **Display Name**, begin entering characters in the name. As the system displays a list of recommendations that include your characters, select the display name from the list.

ⓘ

(i) You can enter a Display Name in free-form text without selecting one from the list of recommendations.

5. Click **Import**.
The system imports, and then synchronizes, the disease term, including all of its parent and children terms.