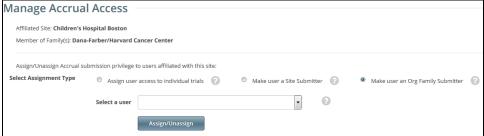
Assigning and Unassigning Accrual Access by Organization Family - Include v4.4

As a Site Administrator, you can assign a user accrual access globally by organization family. You can grant users rights to submit accruals for all trials in CTRP that have been submitted or will be submitted by any site that is a member of the organization family.

1. On the toolbar, click Administration > Accrual Access > Manage. The Manage Accrual Access page appears.

2. Select Make user an Org Family Submitter.



- 3. Select the user from the Select a user drop-down list.
- 4. To assign access, click Assign.
- 5. To unassign access, click **Unassign**.