Searching for Person Records

You can search for persons that are currently registered in CTRP.

How to

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A Search Clinical Tria	s Search Persons	Search Organizations	
Enter information for at lea search by providing additio	st one of the criteria and then click nal search criteria.	Search. The maximum number of results returned	for any search is 500 records. If necessary, limit your
PO ID (Exact Match)		Person Role	Any
CTEP ID		Organization Affiliation	
First Name		Last Name	
		Q Search C Reset	

2. Provide as much information as you can about the person you are looking for, or, enter the Person/Organization (PO) ID or Cancer Therapy Evaluation Program (CTEP) Identifier. To search by person role, select a role from the Person Role drop-down list. You must enter search criteria in at least one field.

Searching by PO ID ⚠

The PO ID you enter for your search criterion must be exact and complete. That is, do not use partial IDs or wildcards.

Using wildcard characters (%) \oslash

You can enter a series of characters in any of the search fields (except the PO ID, which must be an exact match) to narrow the search results.

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3. Click Search.

The persons that meet your search criteria are listed in the Search Results table. To navigate the search results table, see Working with Tables and Search Results

A Search	Clinical Tri	ials	Search I	Persons	Search Or	ganizations		Q Search Re	esults	
Person	(s):									
			Choose colu	umns First	Previous 1	2 3	4	5 50	Next	Last
Show 10	 entries 		-	-			Sear	rch:		
₽O-ID	CTEP ID	First Name [♦]	Last Name 🗘	Email	+	Organizat Affiliation	ion 🔶	Role 🗘	City	ŧ
302582	10192	niși.		e i or	ndanderson.org	M D Anderse Cancer Cent Cancer Ther Evaluation Program	on er apy	Clinical Research Staff Healthcare Provider	Housto	'n
317786	13610		particular and		dhs.lacounty.gov	Olive View-Univer of California Angeles Mee Center Cancer Ther Evaluation Program	sity Los dical apy	Clinical Research Staff Healthcare Provider	Sylmar	

Tip \oslash

If the person you are searching for is not listed, you may have searched too narrowly (that is, you may have provided too much information about the person). If the list of results is very long and contains many persons that are similar to the one you are searching for, you can narrow your search by providing more information.

4. If the person does not appear in the results table, do one of the following to modify your search:

- To broaden your search so that more persons are listed in the search results, delete one or more of your criteria. For example, if you searched by part of the person's name, city, state, and zip code in your original search, you may want to search by state alone. - or -
- To narrow your search so that fewer persons are listed in the search results, provide more about your person. For example, if you searched by state in your original search, you may want to search by city in addition to the state.
 To view the details of any person in the search results list, click its **PO-ID** link. The Person Details window displays current information about the person.

Person Deta	ils				×		
Prefix	N/A		PO ID	25976099			
First Name	Test		CTEP ID	N/A			
Middle Name	N/A						
Last Name	Test		Role	Clinical Research Staff Healthcare Provider Organizational Contact			
Address	100 Main Street			or Banneaction and Contract			
City	Rockville						
Postal Code	20111						
Country	USA						
Organization Affiliation							
3 items found, displ	laying all items. 1						
PO ID	_	Name	_				
154376		National Cancer Institute					
9559134		CTEP_PROD_TEST					
18222446		Test Organization					

6. To view the details of the organization with which the person is affiliated, click its **PO-ID** link.