Viewing Audit Trails - Include v4.4

The Protocol Abstraction System records changes that all abstractors make while processing original, amended, and updated trials.



How to View Audit Trails

- 1. Search for the trial of interest. For instructions, refer to Searching for Trials in PA.
- 2. In the search results, click the NCI Trial Identifier link for that trial. The Trial Identification page appears.
- 3. On the **Trial Overview** menu, click **Trial History**, and then click the **Audit Trail** tab. The Audit Trail page appears.

Audited Object	NCI Specific Information	
Start Date:	05/01/2009	
End Date:	06/24/2013	

- 4. In the Audited Object field, select either NCI-Specific Information or Markers.
- 5. In the Start and End Date fields, enter the start and end dates (time range) over which you want to view changes to the trial.
- 6. Click View Audit Trial. The Audit Trail page displays the audit trail records you requested.

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Audited Object Start Date: End Date: View Audit Tr:	NCI Specific Ir 05/01/2009 06/24/2013	iformation 🔹			
Change Date	User Name	Data Element	Old Value	New Value	Change Type

7. To export the audit trail, at the bottom of the page, click either CSV (comma-separated values), Excel, or XML (extensible markup language) as your target format.