

Flagging Trials - Include v4.4

You can grant an exception to the rule that enforces unique Subject IDs by flagging the trial.

How to Flag Trials

- 1. On the main menu, click **Manage Flagged Trials**.
When applicable, the Manage Flagged Trials page displays all currently-flagged trials.

Flagged Trials

Show 10 entries

Search:

NCI Trial ID	Flag Reason	Flagged By	Flagged On	Comments	Edit	Delete
NCI-2011-03451	Do not enforce unique Subject ID across sites	Autissier, Isabelle	02/24/2015 04:48 PM	Duplicate subject ID		

Showing 1 to 1 of 1 entries

Export options: [CSV](#) | [Excel](#)

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Add Flagged Trial

Delete

Select All

- 2. Click **Add Flagged Trial**.
The Add/Edit Flagged Trial dialog box appears.

Add/Edit a Flagged Trial

NCI Trial ID *

Flag Reason *

Do not enforce unique Subject ID across sites

Comments

4000 characters left

Save

Cancel

- 3. Enter the trial's NCI Trial ID.
- 4. Select a reason from the **Flag Reason** list.
- 5. Optionally, enter a comment, and then click **Save**.
The trial is flagged and listed in the Flagged Trials table.

Flagged Trials

Show 10 entries

Search:

NCI Trial ID	Flag Reason	Flagged By	Flagged On	Comments	Edit	Delete
NCI-2011-03451	Do not enforce unique Subject ID across sites	Autissier, Isabelle	02/24/2015 04:48 PM	Duplicate subject ID		
NCI-2014-00099	Do not enforce unique Subject ID across sites	Autissier, Isabelle	02/24/2015 06:39 PM			
NCI-2015-00011	Do not enforce unique Subject ID across sites	Autissier, Isabelle	02/24/2015 06:46 PM			

Showing 1 to 3 of 3 entries

Export flagged trial records

Export options: [CSV](#) | [Excel](#)

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Add Flagged Trial

Delete

Select All

- 6. To export the list of flagged trials, click **CSV** or **Excel**.
- 7. To modify a flag, click the **Edit** icon, make changes as necessary, and then click **Save**.