

Getting Help in Accrual - Include v4.4

Help is available on both a field and page level. More comprehensive information is available in this User's Guide.

A Help icon (?) is available beside most fields in which you enter trial data.

How to Display Instructions/Information for a Field

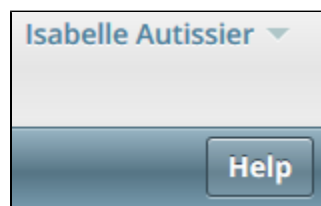
1. Visit the CTRP Accrual home page at <https://trials.nci.nih.gov/accrual>.
2. Log in.
3. Hover your cursor over the Help icon (?) next to it.

The screenshot shows the 'Trial Search' form with a toolbar at the top containing 'Batch Upload', 'Prior Submissions', 'Accrual Counts', 'Disease Search', 'Quick Links', 'Contact Us', and 'Help'. The form has three input fields: 'NCI Trial Identifier', 'NCT Number', and 'Official Title'. Callouts point to the 'Quick Links' menu (containing 'Link to User's Guide (sub-menu)'), the 'Help' button (containing 'Online Help for this page'), and a red-bordered help icon (?) next to the 'Official Title' field (containing 'Field-level Help'). A text box explains that the field-level help is for entering the official name of the protocol provided by the study principal investigator or sponsor.

Online Help provides instruction/information for the topic you are working on.

How to Launch Online Help

1. Visit the CTRP Accrual home page at <https://trials.nci.nih.gov/accrual>.
2. Log in.
3. On the right side of the toolbar, click **Help**.



How to Return to this User's Guide

1. Visit the CTRP Accrual home page at <https://trials.nci.nih.gov/accrual>.
2. Log in.
3. On the toolbar, click **Quick Links > Accrual User's Guide**.