

Specifying the Center Principal Investigator

If you are a Site Administrator, you can specify the Center Principal Investigator for the trials described in [Managing Data Table 4 Information for Your Center](#).

1. On the toolbar, click **Administration > Manage DT4 Information > Manage DT4 Information for Your Center**. A page by that name appears.
2. If you want to specify a different person, in the row for the trial of interest, in the **Center Principal Investigator** column, click **Look Up**. For instructions, refer to [Looking Up Registered Persons](#).

This value appears in the PI columns (Last Name, First Name, Middle Initial) of the Data Table 4 report. For instructions on generating that report, refer to [Running CTRP Data Table 4 Reports](#).