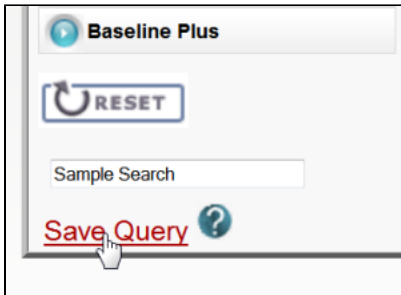


# Saving a Search Query 6.5

To save a search query

1. Select search criteria.
2. In the box above the Save Query link, enter a name for your query.



3. Click **Save Query**.  
The query is saved. You can see it by selecting **Tools > View Saved Queries**.