## **Using an Email Notification or Download Summary**

When you download selected data from DCC, the system provides one or both of the following download summaries:

- A notification email message with "CSSI DCC Portal File Download Ready" as the subject line.
- A "CSSI\_Download\_Summary.htm" file compressed with the downloaded files.

When you receive a download notification message:

- 1. Download the content by clicking each link. The response from the system depends on whether the link has expired:
  - If the link has not expired, the system prompts you to download a compressed file to your computer, or a Globus page appears, depending on the type of link. If a Globus page appears, download the files as described in Downloading Selected Data with Globus.
  - If the link has expired, a File Not Found page appears in a browser window. (If it is a Globus link, refer to Globus Support 🗗 .)
- 2. If the link has not expired, take the following actions:
  - a. Find the downloaded file and open it. It contains one or more text files, possibly the HTM file mentioned above, and possibly one or more sub-folders, depending on your download selections.
  - b. If available, open the HTM file. The CSSI DCC Download Summary appears in a browser window.
- 3. If the link has expired, the options available depend on various factors:
  - If possible, click View. (Log in as described in Logging In to the CSSI DCC Portal, if prompted to do so.) A File Download page appears.
     Click Re-request. The system sends a new download notification message.
  - Otherwise, contact the Center for Strategic Initiatives (CSSI) Data Coordinating Center (https://cssi-dcc.nci.nih.gov/cssiportal/contactus) or click the Contact Us link at the bottom of any DCC page.

Each summary includes all of the pertinent information about the data you downloaded. The following table lists the types of information available in the summary:

Information	Email	HTM File
The title of each investigation you selected for download.	Yes	Yes
Investigation ID.	No	Yes
Download date.	Yes (message timestamp)	Yes
Link to contact the CSSI Data Coordinating Center (https://cssi-dcc.nci.nih.gov/cssiportal/contactus).	No	Yes
The title of each study you selected for download.	Yes	Yes
The filename of each assay you selected for download.	Yes	Yes
Any filters you applied to those files.	Yes	Yes
Download link, file size, and expiration notice, if applicable.	Yes	No
Download metadata link, if applicable.	Yes	No
A data summary with the following file counts:  Data Files External File Links Missing Data Files	No	Yes
External file links, if any.	No	Yes
A missing file list, if any files are missing.	No	Yes