

2018-10-23 Meeting notes

Date

22 Oct 2018

Attendees

- [Unknown User \(standlcr2\)](#)
- [Unknown User \(endlecm\)](#)
- [Bauer, Scott \(NIH/NCI\) \[C\]](#)
- [Lucas, Jason \(NIH/NCI\) \[C\]](#)
- [Unknown User \(wynner\)](#)
- [Safran, Tracy \(NIH/NCI\) \[C\]](#)
- [Ong, Kim \(NIH/NCI\) \[C\]](#)
- [Unknown User \(monteirofr\)](#)
- [Campbell, John \(NIH/NIAID\) \[C\]](#)

Discussion items

Item	Resources	Notes
Logistics (Determine Meeting frequency)		<ul style="list-style-type: none">• Frequency/Time/Days of week<ul style="list-style-type: none">◦ Initially every week<ul style="list-style-type: none">▪ Tuesday at 10AM• Need to consider EVS Evaluation outcome.<ul style="list-style-type: none">◦ There is no definite timeline for when this will happen. Currently putting something together now (proposal) and expected by end of year.◦ Consultant will probably ask the team/group questions. It would be good if we have this information available.◦ Focus on gathering our data, but wait until evaluation complete before deciding timeline and next steps.<ul style="list-style-type: none">▪ Services▪ Users▪ Existing Architecture▪ Future Capabilities• Kim noted areas to consider:<ul style="list-style-type: none">◦ Index Search◦ MetaT in RDF (into stardog)◦ Mapping (MetaT mapping)◦ Value Sets
Previous Group (Tracy Notes)	Jan 11, 2018	<ul style="list-style-type: none">• Group should review and utilize as we proceed. (Tracy merge into roadmap)
Establish Workgroup Goals		<ul style="list-style-type: none">• Documented well in the wiki page from Jan 11, 2018.
Review Roadmap and Confirm items	EVS Services and Architecture Roadmap	<ul style="list-style-type: none">• Near term items highlighted to happen within the evaluation timeframe.• Tooling/Tech stack/Operations evaluation<ul style="list-style-type: none">◦ Add this and details to the Roadmap (Scott/Jason)
Agree on Milestones and Goal Completion time		<ul style="list-style-type: none">• Initial plan depends on the EVS evaluation.
Create Milestone and Deadline calendar		<ul style="list-style-type: none">• Craig/Tracy to work on this.
Review Architecture Diagram	EVS Architecture	<ul style="list-style-type: none">• Reviewed and updated with group.

Action items

