

# 2018-10-23 Meeting notes

## Date

22 Oct 2018

## Attendees

- [Unknown User \(stancicr2\)](#)
- [Unknown User \(endlecm\)](#)
- [Bauer, Scott \(NIH/NCI\) \[C\]](#)
- [Lucas, Jason \(NIH/NCI\) \[C\]](#)
- [Unknown User \(wynner\)](#)
- [Safran, Tracy \(NIH/NCI\) \[C\]](#)
- [Ong, Kim \(NIH/NCI\) \[C\]](#)
- [Unknown User \(monteirofr\)](#)
- [Campbell, John \(NIH/NIAD\) \[C\]](#)

## Discussion items

| Item                                         | Resources                                             | Notes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|----------------------------------------------|-------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Logistics (Determine Meeting frequency)      |                                                       | <ul style="list-style-type: none"><li>• Frequency/Time/Days of week<ul style="list-style-type: none"><li>◦ Initially every week<ul style="list-style-type: none"><li>▪ Tuesday at 10AM</li></ul></li></ul></li><li>• Need to consider EVS Evaluation outcome.<ul style="list-style-type: none"><li>◦ There is no definite timeline for when this will happen. Currently putting something together now (proposal) and expected by end of year.</li><li>◦ Consultant will probably ask the team/group questions. It would be good if we have this information available.</li><li>◦ Focus on gathering our data, but wait until evaluation complete before deciding timeline and next steps.<ul style="list-style-type: none"><li>▪ Services</li><li>▪ Users</li><li>▪ Existing Architecture</li><li>▪ Future Capabilities</li></ul></li></ul></li><li>• Kim noted areas to consider:<ul style="list-style-type: none"><li>◦ Index Search</li><li>◦ MetaT in RDF (into stardog)</li><li>◦ Mapping (MetaT mapping)</li><li>◦ Value Sets</li></ul></li></ul> |
| Previous Group (Tracy Notes)                 | <a href="#">Jan 11, 2018</a>                          | <ul style="list-style-type: none"><li>• Group should review and utilize as we proceed. (Tracy merge into roadmap)</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Establish Workgroup Goals                    |                                                       | <ul style="list-style-type: none"><li>• Documented well in the wiki page from Jan 11, 2018.</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Review Roadmap and Confirm items             | <a href="#">EVS Services and Architecture Roadmap</a> | <ul style="list-style-type: none"><li>• Near term items highlighted to happen within the evaluation timeframe.</li><li>• Tooling/Tech stack/Operations evaluation<ul style="list-style-type: none"><li>◦ Add this and details to the Roadmap (Scott/Jason)</li></ul></li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Agree on Milestones and Goal Completion time |                                                       | <ul style="list-style-type: none"><li>• Initial plan depends on the EVS evaluation.</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Create Milestone and Deadline calendar       |                                                       | <ul style="list-style-type: none"><li>• Craig/Tracy to work on this.</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Review Architecture Diagram                  | <a href="#">EVS Architecture</a>                      | <ul style="list-style-type: none"><li>• Reviewed and updated with group.</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

Action items

