LexEVS Meeting Minutes - 2018.10.31

Attendees

Name	Role	Present
Remennik, Lyubov	NIH/NCI	x
De Coronado, Sherri	NIH/NCI	x
Safran, Tracy	NIH/NCI [C]	x
Ong, Kim L	IS	
Lucas, Jason R	IS	x
Bauer, Scott	Mayo	x
Stancl, Craig	Mayo	x
Endle, Cory	Mayo	x
Wynne, Robert	NIH/NCI [C]	x
Kuntipuram, Kumar	NIH/NCI [C]	x
Mensah, Jacob	NIH/NCI [C]	
Trong, Tracy	NIH/NCI [C]	
Kondareddy, Swathi	NIH/NCI [C]	
Kisler, Bron	NIH/NCI [C]	

Action Items

Assigned	Description	Date Identified	Due Date	Date Completed	Status

Agenda

EVS Weekly Tech Meeting (**Systems focus**)	Discussion Points:
	
	- Systems related topics:
	    ○ LexEVS
	       ■ Data Dev
	       ■ System Tests - Jenkins build failing
	    ○ Browser/Tools
	    ○ Data
	    ○ Systems
	    ○ Triple Store/EVS API
	
	Decision Points:

Roll Call	

Sprint Status	**Current Sprint** - Sprint 94 (October 25, 2018 – November 7, 2018)
	16X237 Agile Development - Sprint Status#16X237AgileDevelopment-SprintStatus-Sprint94
	Planned Activities
	- Review Security issues - Data Dev performance testing - EVS Service and Architecture Group
	Anticipated Releases
	- Release 6.5.2 - Release 6.5.1.2
LexEVS Wiki Updates	Discussion Points: - No significant changes to mention. - The Mayo team is available to assist Tracy, if she needs it. - Tracy mentioned that she will have a preliminary outline of changes by this Friday. - Sherri mentioned that QDC (user) is waiting for this updated documentation. Decision Points: - Lyuba suggested that we provide a timeline to complete the wiki updates.
EVS Service and Architecture Group	Discussion Points: Team will meet next week. Decision Points:
Med-RT	Discussion Points: - The long term priority is to create a LexEVS loader for MED-RT. - Short term priority is the single source extraction - This is on Dev. - There is also a MED-RT browser issue that the LexEVS team needs to look at. Decision Points:
LexEVS Security Issue	Discussion Points: - LexEVS Security issues - The team reviewed the security issues and discussed how to proceed. - We discussed the usage of AppScans for LexEVS and assumed they should be revealing any real security issues. - LexEVS users - caDSR Tools use LexEVS Remote client Decision Points: - We agreed that we need to discuss possible actions with the Systems team. - Kumar will set up a meeting to discuss with the Systems team (Phil). - We should include the LexEVS team and caDSR (Natalia) in this meeting.
Power outage	Discussion Points: - December 8 power outage. - We will need to test our services when the power is back on (December 9/10). Decision Points:
LexEVS External Users	Discussion Points: Decision Points:

Team Absences	Mayo Team
	- Cory - - Scott - 11/6 (PM), 11/7 (AM) - Craig - 11/2 - 11/8 NCI - Tracy - - Rob - - Kim -

JIRA Issues

Recent LexEVS Related Bugs and Features (within last week)

key	summary	type	created	reporter	priority	status	version	fixVersion

⚠ Jira project doesn't exist or you don't have permission to view it.

View these issues in Jira

Recent CTS2 Service Related Issues (within last week)

key	summary	type	created	updated	due	assignee	reporter	priority	status	resolution

⚠ Jira project doesn't exist or you don't have permission to view it.

View these issues in Jira

6.5 LexEVS Related Issues

key	summary	type	created	updated	due	assignee	reporter	priority	status	resolution

⚠ Jira project doesn't exist or you don't have permission to view it.

View these issues in Jira

6.5 CTS2 Service Related Issues

key	summary	type	created	updated	due	assignee	reporter	priority	status	resolution

Project Plan Changes

#	Description	Due Date	Resources	Notes	Risks	Mitigation
	None					

Planned Activities

Area of Interest	Details

Risks, Issues, Dependencies
Risks

#	Opened Date	Due Date	Description	Likelihood (H, M, L)	Impact	Assigned	Status	Mitigation Strategy

Issues

#	Opened Date	Description	Impact	Assigned	Status

Dependencies

Opened Date	Description	Assigned

Action Item Backlog

#	Assigned	Description	Date Identified	Due Date	Date Completed	Status