


# Searching for Trial Records - Include v4.5


You can retrieve existing trial records once you have registered for an account. For instructions, refer to [Creating a CTRP Account](#).

After you have selected your search criteria, you can further limit or expand your search for trials as follows:

- Use the **Search All Trials** feature to search for all trials registered with the CTRP from all organizations/accounts, whether or not you are the submitter or owner.
- Use the **Search My Trials** feature to search for trials that you own, whether or not your organization is listed as the lead organization or participating site.
- Use the **Search Rejected Trials** feature to search for trials, with a processing status of **Rejected** in CTRP.
- Use the **Search Saved Drafts** feature to search for trials that you have saved as drafts but have not submitted.


The search feature you choose determines which categories of trials will be returned, and the actions you can perform with those results, as shown in the table below. For rules that determine which trial details are displayed, refer to [Types of Trials Included in Trial Search Results](#).


Search Option	Search All Trials	Search My Trials	Search Saved Drafts
Types of Trials Returned	All trials	<ul style="list-style-type: none"><li>• Trials you own that are on hold</li><li>• Trials you own, including those conducted at an affiliated site.</li></ul>	Partial Submissions
Actions Permitted	<ul style="list-style-type: none"><li>• View Details</li><li>• Add/Update My Site (Abbreviated trials only)</li><li>• Update/Verify Trials (for trials you submitted but may not own)</li></ul> <div> The results of this search may include a subset of trials that you own or submitted.</div>	<ul style="list-style-type: none"><li>• Update/Verify</li><li>• Amend</li><li>• Change Status</li><li>• View TSR</li><li>• View XML</li><li>• View Details</li><li>• Add/Update My Site (Imported /Abbreviated trials only)</li></ul>	<ul style="list-style-type: none"><li>• View Details</li><li>• Complete Submissions</li><li>• Add/Update My Site (Abbreviated trials only)</li></ul>


 All registered users can search trials with the "Accepted" and subsequent processing status. Additionally, you can search for trials that you own that have not been validated. These trials are indicated by the "Submitted" status. See [Trial Processing Statuses](#) for information about statuses that occur during the course of the trial processing workflow.

## How to Search for Existing Trials

1. Click the **Search Clinical Trials** tab. Or, on the toolbar, click **Search > Clinical Trials**.  
The Search Clinical Trials page appears.

 Search Clinical Trials

 Search Persons

 Search Organizations

Enter information for at least one of the criteria and then click Search.

Title

Enter keywords

Phase

--Select--

Purpose

--Select--

Pilot Trial?

--Select--

Identifier Type

--Select--

Identifier

Examples: NCI-2008-00015; ECOG-1234

Organization Type

--Select--

Organization

Enter keyword and select an organization from the list

Principal Investigator

Enter keyword and select a PI from the list

Search By Trial Category

--Select--

Search

Reset

2. Select or enter the appropriate information in the drop-down lists and text fields. (You do not have to select or enter any search criteria if you use the **Search My Trials** feature. When searching **All Trials**, you must select or enter at least one search criterion.) The following table describes the fields.




**Tip**

If you are searching for a saved draft, you can search by the following criteria only:

- Title
- Phase
- Purpose
- Identifier Type (NCT Exact Match, Lead Organization, or Other Identifier only)
- Organization Type (Lead Organization only)
- Organization
- Principal Investigator

Because the system adds wildcards for you, do not enter wildcard symbols in the search fields.

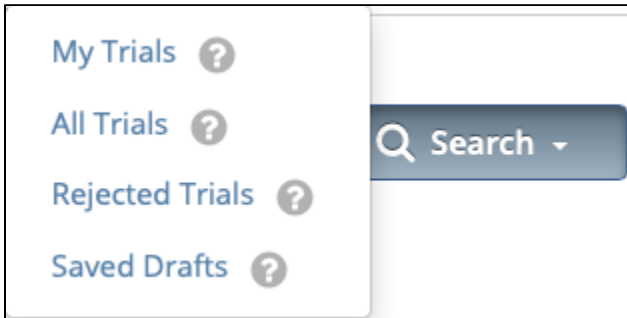
*Trial Search Criteria*

Field	Instructions/Description
<b>Title</b>	<p>To narrow the search by this trial attribute, specify one or more words from the official name of the protocol provided by the study principal investigator or sponsor (as it appears in the protocol document).</p> <div>  <b>Avoid specifying the entire title in the search field</b>            Use keywords rather than phrases or the entire title. Doing so minimizes the potential for excluding from the search results any titles with misspellings or slightly different phrasing.         </div>
<b>Phase</b>	To narrow the search by this trial attribute, specify the phase of investigation, as defined by the US FDA for trials involving investigational new drugs. For valid values, refer to <a href="#">Trial Phase Value Definitions</a> .
<b>Pilot Trial?</b>	<p>To narrow the search by this trial attribute, specify whether the trial is a pilot trial.</p> <ul style="list-style-type: none"> <li>• To find trials identified as pilot trials, select <b>Yes</b>.</li> <li>• To find trials identified as not pilot trials, select <b>No</b>.</li> <li>• To find trial records on which no pilot value has been specified, select <b>None</b>.</li> </ul>
<b>Purpose</b>	To narrow the search by this trial attribute, specify the main reason for conducting the trial. For valid values, refer to <a href="#">Primary Purpose Value Definitions</a> .
<b>Identifier Type</b>	<p>To narrow the search by both identifier and the type of trial identifier, specify both. Valid identifier types are as follows:</p> <ul style="list-style-type: none"> <li>• <b>NCI</b> - The unique identifier assigned to the trial by the NIH National Cancer Institute.</li> <li>• <b>NCT (Exact Match)</b> - The unique identifier assigned to the trial by the ClinicalTrials.gov Protocol Registration System (PRS). Provide the <i>exact</i> number, including the NCT prefix. Example: NCT00012345</li> <li>• <b>Lead Organization</b> - The unique identifier assigned to the trial by the lead organization.</li> <li>• <b>Other identifier</b> - Additional trial identifier such as unique identifier from other registries, NIH grant numbers, or protocol numbers assigned by the Review Board.</li> </ul> <p>The <b>Identifier Type</b> field is optional, even when specifying an identifier.</p>
<b>Identifier</b>	To narrow the search by this trial attribute, specify the numeric or alphanumeric identifier assigned to the trial. For Inter-Group trials, specify the Lead Group's trial number.
<b>Organization Type</b>	<p>To narrow the search by both organization and organization type, specify both. Valid organization types are as follows:</p> <ul style="list-style-type: none"> <li>• <b>Lead Organization</b> - Returns all trials on which the selected organization is the Lead Organization</li> <li>• <b>Participating Site</b> - Returns all trials on which the selected organization is a Participating Site</li> <li>• <b>Both</b> - Returns all trials on which the selected organization is either the Lead Organization or Participating Site</li> </ul> <div>            You can change the Organization Type without affecting any other search criteria you may have selected previously.         </div>
<b>Organization</b>	<p>To narrow the search by this trial attribute, specify the initial letter(s) of the organization. The system suggests organizations as you type. Select the organization from the list of suggestions.</p> <div>            To search for trials by organization without having to specify what role the organization plays in the trial, select <b>Both</b> from the <b>Organization Type</b> list, and then select the name of the organization of interest.         </div>

<b>Principal Investigator</b>	To narrow the search by this trial attribute, specify all or part of the Principal Investigator name. The system will suggest names as you type. Select the investigator name from the list of suggestions.
<b>Search by Trial Category</b>	To narrow the search by this trial attribute, specify the category of the trial, as determined by the submission of a full protocol (Complete) or a ClinicalTrials.gov import (Abbreviated). For information about these categories, refer to <a href="#">CTRP Trial Categories</a> , <a href="#">Study Sources</a> . Otherwise, select <b>Both</b> .

3. Click **Search**.

The Search menu options are displayed.



4. Do one of the following:

- To search all registered trials in the system, click **All Trials**.  
-or-
- To search only the trials that you submitted or own, click **My Trials**. This feature enables access to all the trials that you have submitted, including those that are currently on hold. (The Clinical Trials Reporting Office staff places trials on hold when they are unable to process a trial without further information, usually from the submitter.)  
-or-
- To search only the trials that you have saved for later completion, click **Saved Drafts**.  
-or-
- To clear all search criteria and begin a new search, click **Reset**.



**Allow sufficient time for the system to conduct your search before you run your search again**

The search is complete only when the system displays search results or alerts you that it could not find a trial to match your search criteria.

The trials that meet your search criteria are listed on the **Search Results** page. For more information on navigating and working with search results, see [Working with Tables and Search Results](#).

Search Clinical Trials	Search Persons	Search Organizations	Search Results
<b>Clinical Trials Search Results</b> Show 10 Search: thyr Choose columns << < 1 > >>			
NCI Trial Identifier	Title	Current Trial Status	Lead Organization
<a href="#">NCI-2013-01471</a>	(*) A Phase I/II Trial of Crolibulin (EPC2407) plus Cisplatin in Adults with Solid Tumors with a Focus on Anaplastic Thyroid Cancer (ATC)	Active	NCI - Center for Cancer Research
<a href="#">NCI-2013-01438</a>	Phase I/II Trial of Vandetanib (ZD6474, ZACTIMA) in Children and Adolescents with Hereditary Medullary Thyroid Carcinoma	Closed to Accrual	NCI - Center for Cancer Research
<a href="#">NCI-2011-02530</a>	Phase I/II Trial of Cediranib Alone or Cediranib and Lenalidomide in Iodine 131-Refractory Differentiated Thyroid Cancer	Active	University of Chicago Comprehensive Cancer Center
<a href="#">NCI-2009-01166</a>	A Targeted Phase I/II Trial of ZD6474 (Vandetanib; CAPRELSA) plus the Proteasome Inhibitor, Bortezomib (Velcade), in Adults with Solid Tumors with a Focus on Hereditary or Sporadic, Locally Advanced or Metastatic Medullary Thyroid Cancer (MTC)	Closed to Accrual	NCI - Center for Cancer Research
Showing 1 to 4 of 4 (filtered from 761 total entries) << < 1 > >>			
Export options: CSV   Excel			

**Clinical Trials Search Results**

Show 10 Search: Choose columns << < 1 > >>

NCI Trial Identifier	Title	Current Trial Status	Lead Organization	Lead Org Trial Ide
NCI-2013-02396	(*) Phase II Study of Above-Label Octreotide-LAR in Patients with Insufficiently Controlled Carcinoid Syndrome	Active	H. Lee Moffitt Cancer Center and Research Institute	MCC 17410

Showing 1 to 1 of 1

Export options: CSV | Excel

(\*) Trial has alternate titles. Click to view.

Trials may have more than one title. For example, the CTRO staffs may add an alternate title if they find a misspelling in the registered title. Any trial identified by more than one title is identified in the search results table by an asterisk ( \* ) in the Title column.

5. To see the alternate titles associated with a trial, click the asterisk ( \* ) in the Title column. The list of alternate titles is displayed in the Trial Alternate Titles window.

Search Register Trial Administration Search Results Contact Us Help

Search Clinical Trials Search Persons

**Clinical Trials Search Results**

Show 10

NCI Trial Identifier	Title	Current Trial Status	Lead Organization	Lead Org Trial Ide
NCI-2013-02396	(*) Phase II Study of Above-Label Octreotide-LAR in Patients with Insufficiently Controlled Carcinoid Syndrome	Active	H. Lee Moffitt Cancer Center and Research Institute	MCC 17410

Showing 1 to 1 of 1

Export options: CSV | Excel

(\*) Trial has alternate titles. Click to view.

**Trial Alternate Titles**

2 items found, displaying all items.1

Phase II Study of Above-Label Octreotide-LAR in Patients with Insufficiently Controlled Carcinoid Syndrome

Phase II Study of Above-Label Octreotide-LAR in Patients with Insufficiently Controlled Carcinoid Syndrome



**You can change Accrual Disease terminologies for individual trials**

If you searched for "My Trials", the search results table displays an additional column, **Accrual Disease Terminology**. You can select a new terminology from the drop-down list only if the trial has *not* accrued patients.

Additionally, you can change accrual disease terminology at any time for trials currently recording accruals at the summary level only.

**Clinical Trials Search Results**

Current Trial Status	Current Processing Status	Available Actions	Accrual Disease Terminology	Sites
Used to Accrual and Intervention	Accepted	Select Action	SDC	View
Active	Abstraction Verified No Response	Select Action	--Select--	View
Completed	Accepted	Select Action	SDC	View
			ICD10	
			ICD9	
			ICD-O-3	

6. To view a trial, click its **NCI Trial Identifier** link. The Trial Details page appears. For information about this page, refer to [Viewing Trial Details](#).

For more information, refer to the following pages: