

Getting Help in Registration - Include v4.6

Help is available on both a field and page level. More comprehensive information is available in this User's Guide.

A Help icon (?) is available beside most fields in which you enter trial data.

How to Display Instructions/Information for a Field

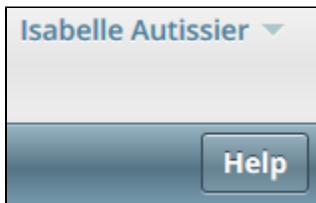
1. Visit the CTRP Registration home page at <https://trials.nci.nih.gov>.
2. Log in using your CTRP account and navigate to the CTRP Registration application.
3. Hover your cursor over the Help icon (?) next to it.

The screenshot shows the 'Register Trial' form in the CTRP Registration application. The top navigation bar includes 'Trials to Verify 93', 'Search', 'Register Trial', 'Administration', 'Quick Links', 'Contact Us', and 'Help'. The 'Register Trial' section has a subtitle: 'Use this form to register trials with the NCI Clinical Trials Reporting Program. Required fields are marked by asterisks (*).' The form is divided into two main sections: 'Trial Details' and 'Trial Identifiers'. In the 'Trial Details' section, the 'Title*' field has a 'Field-level Help' callout that reads: 'Select the phase of the investigation, as defined by the US FDA for trials involving investigational new drugs.' The 'Phase*' field has a dropdown menu with '--Select--' and a red box highlighting the help icon (?) next to it. In the 'Trial Identifiers' section, the 'Lead Organization Trial Identifier*' field has a '30 characters left' indicator and a help icon (?). The 'ClinicalTrials.gov Identifier' field also has a help icon (?). A callout for 'Online Help for this page' points to the 'Help' button in the top navigation bar.

Online Help provides instruction/information for the topic you are working on.

How to Launch Online Help

1. Visit the CTRP Registration home page at <https://trials.nci.nih.gov/registration>.
2. Log in.
3. Below your name on the toolbar, click **Help**.



How to Return to this User's Guide

1. Visit the CTRP Registration home page at <https://trials.nci.nih.gov/registration>.
2. Log in.
3. On the toolbar, click **Quick Links > Registration User's Guide**.