Abstracting NCI-Specific Information - Include v4.6

Abstracting NCI-Specific Information

1. Search for the trial of interest. For instructions, refer to Searching for Trials in PA.
2. In the search results, Select the NCI Trial Identifier link for that trial. The Trial Identification page opens.
3. On the **Trial Identification** page, check out the trial. For instructions, refer to Checking In and Checking Out Trials. (This checkout step is optional for Super Abstractors.)
4. On the **Administrative Data** menu, click **NCI Specific Information**. The NCI Specific Information page opens.

5. The following table describes the fields on the **NCI Specific Information** page.

Field Label	Description/Instructions
Data Table 4 Funding Category	Select a trial type based on the role/responsibility/participation in the study. For information, refer to CTRP Trial Categories, Study Sources and https://cancercenters.cancer.gov/GrantsFunding/eData#dt4.
Data Table 4 Funding Sponsor/Source	To add a sponsor, select **Add Sponsor** and search for the name of the external sponsor or funding source as defined by the Data Table 4 report. (See Searching for Organizations.) ⓘ A trial can have multiple sponsors. CTRP ensures don't duplicate sponsor cannot be entered. To delete an existing sponsor, select **Delete Sponsor**. Refer to https://cancercenters.cancer.gov/GrantsFunding/eData#dt4 for further information about specific Funding Sponsors.
Industrial?	For *Abbreviated* trials, indicate whether the trial is an Industrial trial, or other category, according to the matrix in Industrial Values.
Program Code	Only available if the Lead Organization for the trial belongs to an organization family. The Program Code field lists all program codes available for the organization family of the lead organization. Select one or more program codes. The program codes are generally entered by the trial submitter. To view or modify a different family's program codes, refer to the Registration Site Administration chapter of the Registration User's Guide.
Send Trial Information to ClinicalTrials.gov?	For *Complete, NCI Sponsored* trials, select one of the following to indicate whether to include this trial in the nightly batch upload to ClinicalTrials.gov: • **Yes**. Trial will be included in the nightly batch to ClinicalTrials.gov. • **No**. Trial will not be included in the nightly batch to ClinicalTrials.gov. CTRP will still display this field and allow this value to be updated to Yes. ⓘ Selecting **Yes**: Once PRS indicates to CTRP that the trial in the nightly batch processed successfully, CTRP will hide this field for the trial. For further information about this field, see Conditions for Sending Trial Information to ClinicalTrials.gov.
Comments	Enter a comment about your selection.

NCI Division /Department	Select the division or department that is managing the trial.

#	Value	Definition
3	CCR	Center for Cancer Research
6	CIP	Cancer Imaging Program
1	CTEP	Cancer Therapy Evaluation Program
4	DCCPS	Division of Cancer Control and Population Sciences
7	DCEG	Division of Cancer Epidemiology and Genetics
2	DCP	Division of Cancer Prevention

NCI Program	Select one or more relevant programs.

#	Value	Definition
1	BIQSFP	Trials maintained by the Biomarker, Imaging, and Quality of Life Studies Funding Program.
6	ETCTN	Trials maintained by the Experimental Therapeutics Clinical Trials Network.
4	NCORP	Trials maintained by the Community Oncology Research Program.
5	NCTN	Trials maintained by the National Clinical Trials Network.
2	SPORE	Trials maintained by the Specialized Programs of Research Excellence.
3	Steering Committee	Trials maintained by leading cancer experts, community oncologists, biostatisticians, translational scientists, and advocates as well as NCI senior investigators.

6. Optionally, to view the details of the Data Table 4 Funding Sponsor/Source (if already recorded), click the **Details** icon ( ).

⊘ **Displaying Organization and Person Details**

You can display the details of any organization or person, including their CTEP and PO IDs, that appears on abstraction pages by clicking the **Details** icon ( ) located next to an organization or person name field.

7. To save the details you have abstracted, click **Save**.

For more information, refer to the following pages: