

Adding, Editing, or Deleting Synthesis Information in a Sample - 2021-07-19

If you are logged into caNanoLab, and if you have a curator account associated with an existing sample, you can add or edit information in that sample.

1. Search for the sample, as described in [Searching for Existing Samples](#). The Sample Search Results page appears.

| Actions | Sample Name | Primary Point of Contact | Composition | Functions | Characterizations | Data Availability | Created Date |
|--|-------------|--------------------------|-------------|-----------|-------------------|-------------------|--------------|
| Edit + Add to Favorites | | | | | | N/A | 12/10/21 |
| View + Add to Favorites | | | | | | N/A | 11/18/21 |
| View + Add to Favorites | | | | | | | 12/18/20 |

2. In the row for the sample you want to edit, click **Edit**. The Update Sample page appears.

Update Sample

* Please use the back button located above. The browser back button will not function properly.

Sample Name *

Point of Contact * [Add](#)

Primary Contact? Contact Person Organization Role [Edit](#)

Keywords

Access to the [Add](#)

Group Name Access

User Login Name Access [Edit](#)

Data Availability Metrics [Generate](#)

[Delete](#) [Copy](#) [Reset](#) [Update](#) [Submit for Review](#)

3. In the **Navigation Tree**, click **Synthesis**. The Sample (sample name) Synthesis page appears.

Sample RSF Synthesis

[Print](#) [Export](#) [Help](#) [Glossary](#)

[All](#) [Materials](#) [Functionalization](#) [Purification](#)

[Materials](#) [Add](#)

[Material 1](#)

[Edit](#)

4. Select the tab for the category of information you want to add or edit (**Materials**, **Functionalization**, or **Purification**), or remain on the default tab (**All**).
5. To add or edit an item, click **Add** or click **Edit** next to that item. The Add page or Edit page for that item appears. For details, refer to the following topics:
 - [Adding or Editing Synthesis Materials in a Sample - 2021-07-19](#)
 - [Adding or Editing Synthesis Functionalization in a Sample - 2021-07-19](#)
 - [Adding or Editing Synthesis Purification in a Sample - 2021-07-19](#)
6. To delete an item, click **Edit** next to that item. The Edit page for that item appears. Click **Delete**. The system prompts you to confirm the deletion. Click **OK**. The system moves the deleted item to the sample archive for historical purposes.
7. Click **Update**.



If you are logged in, and an Add or Edit button is not available, you have read-only access to the data.