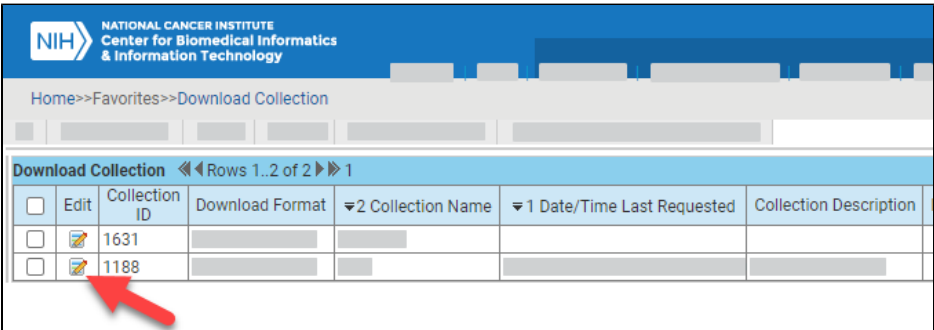


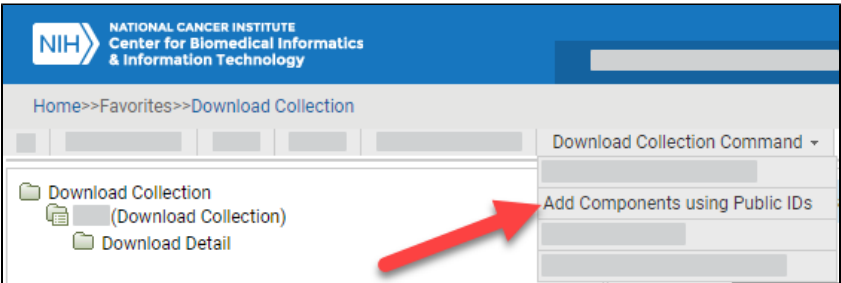
Adding Items to a Collection via the Public ID

You can add items to a collection.

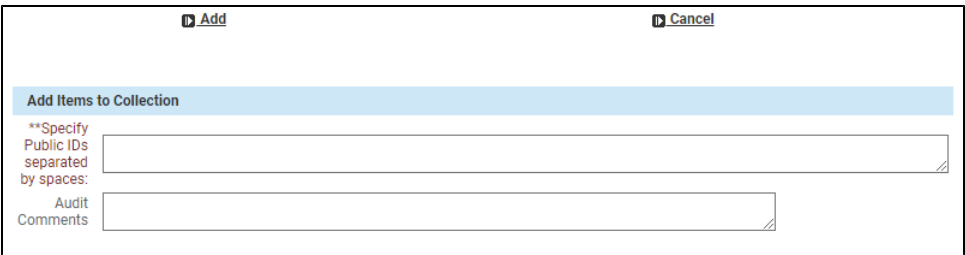
1. Search for the collection of interest, as described in [Searching for Collections](#). The system lists all collections that match your criteria.



2. Click the edit icon for the collection you want to modify. A tree view and information panel appear.

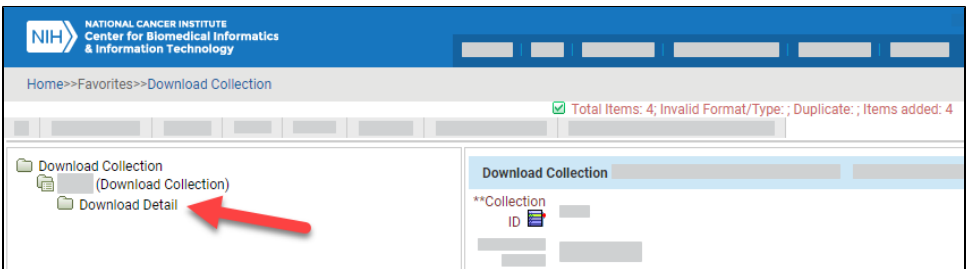


3. Select **Download Collection Command > Add Components Using Public IDs**. The Add Items to Collection dialog box appears.



4. Specify one or more IDs. For multiple IDs, separate them with spaces. Click **Add**. (Do not press Enter or Return on your keyboard.) The system adds the latest version of each item you specified to the collection. (To add other versions, refer to [Adding Items to a Collection via the Cart](#).) The system also displays a confirmation message at the top of the page, with the following information:

- The number of total item IDs you entered.
- The number of IDs that were Invalid Format/Type (spaces or invalid characters, or the item type of the ID does not match the Collection type).
- The number of Duplicate IDs (already in the collection).
- The number of Items added to the collection.



5. In the tree panel, click **Download Detail**. The system lists all of the items that you have added to the collection.

<div> <div>NIH</div> <div>NATIONAL CANCER INSTITUTE Center for Biomedical Informatics & Information Technology</div> </div>																																			
Home>>Favorites>>Download Collection																																			
<div>Download Collection</div> <div> <div>(Download Collection)</div> <div>Download Detail</div> </div>		<div>Download Detail</div> <div>Rows 0..0 of 0</div> <table> <tr> <th><input type="checkbox"/></th><th>View</th><th>Component Type</th><th>Public ID</th><th>Version</th><th>Component Long Name</th></tr> <tr> <td><input type="checkbox"/></td><td></td><td>Form</td><td>3284264</td><td>1.00</td><td>Subject Enrollment</td></tr> <tr> <td><input type="checkbox"/></td><td></td><td>Form</td><td>6601147</td><td>1.00</td><td>Enrollment</td></tr> <tr> <td><input type="checkbox"/></td><td></td><td>Form</td><td>6601262</td><td>1.00</td><td>Patient Eligibility</td></tr> <tr> <td><input type="checkbox"/></td><td></td><td>Form</td><td>6753723</td><td>1.00</td><td>Histology and Disease</td></tr> </table>				<input type="checkbox"/>	View	Component Type	Public ID	Version	Component Long Name	<input type="checkbox"/>		Form	3284264	1.00	Subject Enrollment	<input type="checkbox"/>		Form	6601147	1.00	Enrollment	<input type="checkbox"/>		Form	6601262	1.00	Patient Eligibility	<input type="checkbox"/>		Form	6753723	1.00	Histology and Disease
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To request download of this collection, refer to [Requesting Generation of a Download](#).