

# Adding, Editing, or Deleting Synthesis Information in a Sample - 2021-07-19

If you are logged into caNanoLab, and if you have a curator account associated with an existing sample, you can add or edit information in that sample.

1. Search for the sample, as described in [Searching for Existing Samples](#). The Sample Search Results page appears.

Sample Search Results							
1385 items found, displaying 1-10							
Actions	Sample Name	Primary Point of Contact	Composition	Functions	Characterizations	Data Availability	Created Date
<a href="#">Edit</a> <a href="#">+ Add to Favorites</a>						N/A	12/10/21
<a href="#">View</a> <a href="#">+ Add to Favorites</a>						N/A	11/18/21
<a href="#">View</a> <a href="#">+ Add to Favorites</a>							12/18/20

2. In the row for the sample you want to edit, click **Edit**. The Update Sample page appears.

<b>NAVIGATION TREE</b>	<b>HOME</b>   <b>WORKFLOW</b>   <b>PROTOCOLS</b>   <b>SAMPLES</b>   <b>PUBLICATIONS</b>   <b>GROUPS</b>   <b>MY WORKSPACE</b>   <b>MY FAVORITES</b>   <b>LOGOUT</b>
<b>GENERAL INFO</b>	<b>Update Sample</b> <a href="#">Back</a> <a href="#">Export (JSON)</a> <a href="#">Export (XML)</a> <a href="#">Help</a> <a href="#">Glossary</a>
<b>COMPOSITION</b>	<small>* Please use the back button located above. The browser back button will not function properly.</small>
<b>CHARACTERIZATION</b>	Sample Name * <input type="text"/>
<b>PUBLICATION</b>	Point of Contact * <a href="#">Add</a>
<b>SYNTHESIS</b>	Primary Contact? <input type="checkbox"/> Contact Person <input type="text"/> Organization <input type="text"/> Role <input type="text"/> <a href="#">Edit</a>
<b>NCI</b>	Keywords <input type="text"/>
<b>caNanoLab Wiki</b>	<input type="text"/> <a href="#">Add</a>
<b>ISA-TAB-Nano Wiki</b>	Access to the <a href="#">Add</a>
<b>NCI CBIIT Home</b>	Group Name <input type="text"/> Access <input type="text"/>
<b>NCL Home</b>	Curator <input type="text"/>
<b>NCI Nano Alliance Home</b>	Researcher <input type="text"/>
<b>NCI Home</b>	User Login Name <input type="text"/> Access <input type="text"/> <a href="#">Edit</a>
<b>Nanotechnology Working Group</b>	Data Availability Metrics <a href="#">Generate</a>
<b>NCIP HUB</b>	<a href="#">Delete</a> <a href="#">Copy</a> <a href="#">Reset</a> <a href="#">Update</a> <a href="#">Submit for Review</a>
<b>EXTERNAL Disclaimer</b>	
<b>NBI</b>	
<b>NIOSH NIL</b>	
<b>nanoHUB</b>	
<b>SAFENANO</b>	
<b>OECD</b>	
<b>eNanoMapper</b>	
Logged in as ruthroth	
Associated Groups: Public	

3. In the **Navigation Tree**, click **Synthesis**. The Sample (sample name) Synthesis page appears.

Sample RSF Synthesis			
<a href="#">Print</a> <a href="#">Export</a> <a href="#">Help</a> <a href="#">Glossary</a>			
<a href="#">All</a>	<a href="#">Materials</a>	<a href="#">Functionalization</a>	<a href="#">Purification</a>
<b>Materials</b> <a href="#">Add</a>			
<b>Material 1</b>			
<a href="#">Edit</a>			

4. Select the tab for the category of information you want to add or edit (**Materials**, **Functionalization**, or **Purification**), or remain on the default tab (**All**).
5. To add or edit an item, click **Add** or click **Edit** next to that item. The Add page or Edit page for that item appears. For details, refer to the following topics:
  - [Adding or Editing Synthesis Materials in a Sample - 2021-07-19](#)
  - [Adding or Editing Synthesis Functionalization in a Sample - 2021-07-19](#)
  - [Adding or Editing Synthesis Purification in a Sample - 2021-07-19](#)
6. To delete an item, click **Edit** next to that item. The Edit page for that item appears. Click **Delete**. The system prompts you to confirm the deletion. Click **OK**. The system moves the deleted item to the sample archive for historical purposes.
7. Click **Update**.



If you are logged in, and an Add or Edit button is not available, you have read-only access to the data.