

# 2022-1-10 Meeting notes

## Date

10 Jan 2022

## Attendees

Committee Member	Present	Absent
<a href="#">Kuffel, Gina (NIH/NCI) [C]</a>	X	
<a href="#">Musk, Philip (NIH/NCI) [C]</a>	X	
<a href="#">Pihl, Todd (NIH/NCI) [C]</a>		X
<a href="#">Unknown User (wak11@duke.edu.common)</a>	X	
<a href="#">Kim, Erika (NIH/NCI) [E]</a>	X	
Gregory Tawa		X
William Hendriks		X
Matthew Breen		
Roel Verhaak	X	

## Goals

- Review, discuss, and prioritize ICDC study submission proposals

## Outstanding Action items

- ☐ [Kuffel, Gina \(NIH/NCI\) \[C\]](#) to generate stock email for authors of original data for Pan-Cancer study submission
- ☐ [Kuffel, Gina \(NIH/NCI\) \[C\]](#) to locate previous candidate publications list and revisit communications with authors
- ☒ [Kuffel, Gina \(NIH/NCI\) \[C\]](#) to finalize DTA and send to NCI legal for review
- ☒ [Kuffel, Gina \(NIH/NCI\) \[C\]](#) to send out new invite for DGAB meeting at the same time 12-1, for Dec. 10th (maintain 2nd & 4th Mondays)
- ☐ Determine if Matthew Breen will speak at next Steering Committee meeting about possibilities for cross-referencing data about WGS, WES, airborne contaminants, pathology, etc. and a central repo for canine data as it relates to all comparative mechanisms.

## Discussion items

Item	Who	Notes
Study Updates	<a href="#">Musk, Philip (NIH/NCI) [C]</a>	<ul style="list-style-type: none"><li>• OSA01 - significant problem with tar file</li><li>• UBC02 - will be released to production today!</li><li>• UBC01 - technically the embargo is lifted, processing data corrections</li><li>• UBC03 - will be processed after UBC01's corrections</li><li>• PanCan - data ingestion plan in progress</li></ul>
Test case for Osteosarcoma data from candidate publication list will be recommended to the SAC when clinical metadata is received	<a href="#">Kuffel, Gina (NIH/NCI) [C]</a>	<ul style="list-style-type: none"><li>• <a href="#">Modiano Osteosarcoma paper</a></li><li>• <a href="#">Candidate publication list</a></li><li>• <a href="#">Draft email</a></li></ul>

Data Transfer Agreement (DTA) - mechanism for reimbursing data submitters	Kuffel, Gina (NIH/NCI) [C]	<ul style="list-style-type: none"> <li>• Draft has been reviewed and accepted by NCI Legal Team and has been finalized</li> <li>• Final draft can be viewed <a href="#">here</a></li> </ul>
Data Use Guidelines (DUG) and Intellectual Policy Statement	Kuffel, Gina (NIH/NCI) [C]	<ul style="list-style-type: none"> <li>• Language drafted by NCI Legal</li> <li>• Final draft has been sent to the Office of Data Sharing for a final review</li> <li>• Final draft can be viewed <a href="#">here</a></li> </ul>

## Minutes (Not Verbatim)

PM - Plan for PanCan is to start with 1 of 8 studies that comprise the Zhao publication. University of Georgia is eliminating Google storage limits so Shaying needs a home for the 15 TB of data. FNL & NCI will provide recovery storage for the data and it will be stashed in a local EC2 instance. This will actually help us with data onboarding.

WK- We may not want to put the full licensing terms embedded into ICDC, it would be another thing to maintain.

EK- I will get back with Jason after I hear from ODS and to get more information about his reasoning for now accepting CC-BY. His revision on the IP statement has helped clarify.

## Action items