


Copy of Accrual Data Record Formats for Complete Trials - Include v4.5 - ALT 2/15/2024 v2.0

Each line of the data file contains one record, is prefixed by the table name, and is comma delimited.

**Important!**
Use blank fields for those fields that are included in the CDUS standard but not used by the CTRP.

Valid Record Formats and Field Sequence
<pre>COLLECTIONS,<Study_Identifier>,,,,,,,,,<Change_Code> PATIENTS,<Study_Identifier>,<Study_Subject_Identifier>,<Zip_Code>,<Country_Code>,<Birth_Date>,<Sex>,<Ethnicity>,<Subject_Registration_Date>,<Study_Site_Identifier>,,,,,,,,,<Subject_Disease_Code>,, PATIENT_RACES,<Study_Identifier>,<Study_Subject_Identifier>,<Race></pre>

Note: For additional information on the Data Elements required for Complete studies, go to [Accrual Data Elements with CTRP-Accepted Values for Complete Trials](#).

The following is an example of a Subject level accrual batch file for a study that has three study subjects, and one race per subject using CTRP accepted valid values. In the example below "Male", is used instead of a CDUS/OPEN accepted numeric value of "1".

Example Batch File
<pre>COLLECTIONS,"NCI-2011-03861",,,,,,,,,,1 PATIENTS,"NCI-2011-03861",873222899999999,84124,US,196311,Male,Unknown,,20060809,,149280,,,,,,,,,238.7,, PATIENTS,"NCI-2011-03861",8732228,84124,US,196311,Male,Unknown,,20060809,,149280,,,,,,,,,238.7,, PATIENTS,"NCI-2011-03861",1,84124,US,196311,Male,Unknown,,20060809,,149280,,,,,,,,,185.0,, "PATIENT_RACES","NCI-2011-03861",8732228,White "PATIENT_RACES","NCI-2011-03861",873222899999999,Asian "PATIENT_RACES","NCI-2011-03861",1,White</pre>

The following is another example of a Subject level accrual batch file, accepted by CTRP, for the same study but using CDUS/OPEN accepted numeric codes instead of the text values used in the example above .

Example Batch File
<pre>COLLECTIONS,"NCI-2011-03861",,,,,,,,,,1 PATIENTS,"NCI-2011-03861",873222899999999,84124,US,196311,1,9,,20060809,,149280,,,,,,,,,238.7,, PATIENTS,"NCI-2011-03861",8732228,84124,US,196311,1,9,,20060809,,149280,,,,,,,,,238.7,, PATIENTS,"NCI-2011-03861",1,84124,US,196311,1,9,,20060809,,149280,,,,,,,,,185.0,, "PATIENT_RACES","NCI-2011-03861",8732228,01 "PATIENT_RACES","NCI-2011-03861",873222899999999,05 "PATIENT_RACES","NCI-2011-03861",1,01</pre>

The following is an example of a Partial level accrual batch file for a study that has two subjects, and only reporting the minimum data fields required for a Partial level accrual batch file (other accrual data fields are optional)

Example Batch File
<pre>"COLLECTIONS","NCI-2018-03045",,,,,,,,,, "PATIENTS","NCI-2018-03045","L1",,,,,,,,,,"20190101",,"WQ456",,,,,,,,,, "PATIENTS","NCI-2018-03045","L2",,,,,,,,,,"20110908",,"WQ456",,,,,,,,,,</pre>

Special Characters

If you include any of the following characters in a value, enclose the field with double quotes:

! " # \$ % & ' () * + , - . / : ; < > = ? @ [] \ ^ _ { } | ~

If you enclose a field with double quotes (as in "NCI-2012-00225"), CTRP interprets the string inside the quote exactly as presented. If the field does not contain any special characters, the quote marks are optional.

ICD-O-3 Study Format for Topography Codes

For studies using ICD-O-3 codes, use the [Subject Disease Code position](#) for ICD-O-3 Topography and Morphology (which must include Histology and Behavior codes). When you use both Topography and Morphology codes, separate them by a semi-colon as per the example below.

Format: site code; histology code

Code: C64.9;8000/3

Examples:

SDC Topography

PATIENTS, "NCI-2011-03861", 8732228, 84124, US, 196311, 1, 9, , 20060809, , 149280, , , , , , , , , 238.7, ,

ICD-O-3 Topography and Morphology

PATIENTS, "NCI-2011-03861", 8732228, 84124, US, 196311, 1, 9, , 20060809, , 149280, , , , , , , , , C64.9;8000/3, ,