



# Creating a Scale 1.0

1. [Add a characteristic to the component.](#)
2. [Add an allowed term.](#)

3. Right-click the allowed term and select **Create Scale** (  Unknown Attachment ).
4. Add a description of the scale and additional comment, if needed.
5. Click **Save**.

6. Right-click the scale and select **Create Ordinal Level** (  Unknown Attachment ).
7. Provide a value for the ordinal level by typing in a number or using the arrow keys to reach the desired number.
8. Optionally, describe the ordinal level.
9. Click **Save**.
10. Return to step 3 to create additional ordinal levels.