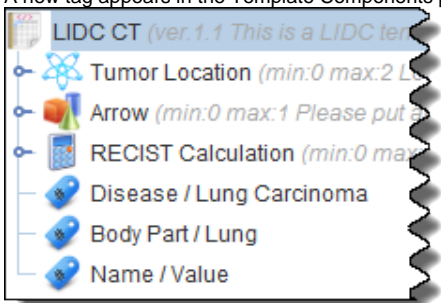# Adding Tags to a Template 2.0

Associating one or more tags with a template makes it easier for you to find and others to discover a template that you created. Tags are composed of a name and a value. The tag name must be a lexicon term. The tag value can be a string you enter or a lexicon term.

1. Click the **Templates** tab.
2. Select a template.
   The template components appear in the center panel.
3. In the Template Components panel, right-click the template name.

4. From the menu that appears, select .
   A new tag appears in the Template Components panel.

5. Provide the tag name and value.
   - To provide the tag name, click **Select Term** in the Lexicon Term (Tag Name) panel in the top right. A tag must contain at least three characters.
   - To provide the tag value, enter your own or select a term from the lexicon. To enter your own value, click **Use String Value** and then enter a value in the String Value box.
6. Click **Save**.